



***SAA Home & School - EQUIPMENT RENTAL AGREEMENT***

**OWNER**

Address: *Spencerville Adventist Academy  
Home & School  
2502 Spencerville Rd  
Spencerville, MD 20868*

Phone: *301.421.9101*

Representative Name: \_\_\_\_\_

**RENTER**

Full Name: \_\_\_\_\_

Renter Representative: \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Relationship to SAA: \_\_\_\_\_

Emergency/Alternate Contact: \_\_\_\_\_

Place of Use: \_\_\_\_\_

Description of Use: \_\_\_\_\_  
\_\_\_\_\_

Rental Date \_\_\_\_\_

Expected Return Date: \_\_\_\_\_



**EQUIPMENT RENTED**

1. Description \_\_\_\_\_

Serial Number: \_\_\_\_\_ Rate: \_\_\_\_\_

2. Description \_\_\_\_\_

Serial Number: \_\_\_\_\_ Rate: \_\_\_\_\_

Total Rental Cost: \_\_\_\_\_

Renter Payment (50% total cost): \_\_\_\_\_

Balance (due upon return) : \_\_\_\_\_

Late Rental Rate : \_\_\_\_\_

**RENTAL TERMS AND CONDITIONS**

1. The RENTER shall keep and maintain the rented equipment during the terms of the rental at his own cost and expense. He shall keep the equipment in a good state of repair, normal wear and tear excepted.
2. The RENTER shall pay the OWNER full compensation for replacement for replacement and/or repair of any equipment which is not returned because it is lost or stolen or any equipment which is damaged and in need of repair to put it into the same condition it was in at the time of rental, normal wear and tear excepted. The OWNER's invoice for replacement or repair is conclusive as to the amount RENTER shall pay under this paragraph for repair or replacement.
3. The RENTER shall not remove the equipment from the address of the RENTER or the location shown herein as the place of use of the equipment or alter description of use without prior written approval of the OWNER.
4. The equipment shall be picked up by RENTER and returned to OWNER at the RENTER's risk, cost and expense. If a periodic rental rate is charged by OWNER, rental charges are billed to the RENTER for each period or portions of the period from the time the equipment is picked up to RENTER until its return. If a term rental rate is charged by OWNER, rental charges are billed to the RENTER for the full term even if the equipment is returned before the end of the term. If the equipment is not returned during or at the end of the term, then the rental charges are subject to late fee charge or portion thereof until the equipment is returned as determined by OWNER.



5. No allowance will be made for any rented equipment or portion thereof which is claimed not to have been used. Acceptance of returned equipment by OWNER does not constitute a waiver of any of the rights OWNER has under the rental agreement.

6. The RENTER shall allow OWNER to enter RENTER's premises where the rented equipment is stored or used at all reasonable times to locate and inspect the state and condition of the rented equipment. If the RENTER is in default of any of the terms and conditions of this agreement, the OWNER, at the RENTER's risk, cost and expense may at any time go to the RENTER's address where the rented equipment is stored or used to recover the rented equipment.

7. The RENTER shall not pledge or encumber the rented equipment in any way. The OWNER may terminate this agreement immediately upon the failure of RENTER to make rental payments when due, or upon RENTER's filing for protection from creditors in any court of competent jurisdiction.

8. The OWNER makes no warranty of any kind regarding the rented equipment, except that OWNER shall replace the equipment with identical or similar equipment if the equipment fails to operate in accordance with the manufacturer's specifications and operation instructions. Such replacement shall be made as soon as practicable after RENTER returns the non-conforming equipment.

9. RENTER indemnifies and holds OWNER harmless for all injuries or damage of any kind for repossession and for all consequential and special damages for any claimed breach of warranty.

10. The RENTER shall pay all reasonable attorney and other fees, the expenses and costs incurred by OWNER in protection its rights under this rental agreement and for any action taken OWNER to collect any amounts due the OWNER under this rental agreement.

11. These terms and charges are accepted by the RENTER or other representative of RENTER.

RENTER Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OWNER Signature: \_\_\_\_\_ Date: \_\_\_\_\_



---

**OFFICE USE ONLY:**

Actual Return Date: \_\_\_\_\_

Condition of Equipment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Late Explanation: \_\_\_\_\_  
\_\_\_\_\_

Balance Paid: \_\_\_\_\_

Late Fees: \_\_\_\_\_

Total Outstanding Cost: \_\_\_\_\_

Total Paid: YES NO

If no, explain \_\_\_\_\_  
\_\_\_\_\_