

North American Division Evangelism Institute

APPLICATION FOR A FIELD SCHOOL OF EVANGELISM

The objective of the North American Division Evangelism Institute (NADEI) is for students to have a positive learning experience that will be an encouragement for them to engage in evangelistic ministry, and be a model of evangelism for their ministry. To that end, we are articulating minimum standards to optimize evangelistic training for the student. We thank you for your desire to partner with NADEI and provide this kind of learning experience.

APPLICATION SUBMITTED BY: Billwayne W. Jamel

DATE 10/22/18

SPONSORING CHURCH Wingdale Seventh-Day Adventist Church

Address 22 Coulter Ave, Pawling, NY 12564 Church Phone Number (____) ____ - ____

Contact Person's Phone Number (914) 999-2963

E-mail waynejamel@gmail.com

CHURCH PASTOR Billwayne W. Jamel

Phone Number (914) 999-2963

E-mail waynejamel@gmail.com

EVANGELIST Billwayne W. Jamel

Phone Number (914) 999-2963

E-mail waynejamel@gmail.com

VISITATION MENTOR* (see Basic Requirements for description) Billwayne W. Jamel

Phone Number (914) 999-2963

E-mail waynejamel@gmail.com

CONFERENCE LIAISON Bledi Leno

Phone Number (917) 515-6305

E-mail bleno@gnyc.org

BASIC REQUIREMENTS (please initial each requirement)

BJ Field schools are required to last **a total of four weeks** (five week maximum). The four weeks may include a combination of visitation and public meetings. Students must be exposed to an evangelistic/reaping series that includes the distinctives of Adventist teaching and is designed to call for decisions for baptism/church membership.

BJ The evangelist must be willing to mentor the student(s) as they develop as a soul winner. Please include a brief CV.

BJ In some cases, NADEI professors will teach a classroom component prior to the field school. In other cases, NADEI will request that the evangelist teach this material. Those requested to teach the class will receive a free copy of Russell Burrill's book, *Reaping the Harvest* and a sample syllabus as a guideline. In either case, the students must meet regularly with the evangelist to discuss the details of the series and pray for specific concerns.

BJ The field school must justify a sufficient potential for visitation of interests and/or guests during field school

(recommended minimum of 15 per student).

BJ *Students must be supervised for a minimum of two (3-4 recommended) visits with interests. The individual who supervises student visitation may be someone other than the evangelist (experienced pastor, Bible worker, conference representative, NADEI personnel, etc.).

BJ All field school coordinators must keep in mind the need to mentor students for a positive learning experience.

BJ In order for students to function most effectively they must have one day off per week.

BJ The evangelist is willing to provide an evaluation of each student based on the attached assessment rubric. This evaluation must be submitted within one week of the end of the field school.

BJ The church pastor/coordinator can guarantee suitable lodging for students during the field school. Options include church members' homes, Adventist school facilities, or hotels (if hotels are selected this will increase your budget). Please note that spouse/family may accompany some students. Housing assignments must be communicated to the NADEI office at least one month before the arrival of the students. Experience indicates that this area is often the greatest challenge for students to have a positive field school experience.

BJ The evangelist or church pastor has received conference endorsement and a budget has been approved. This includes student expenses for mileage and a small daily per diem. Please attach a copy of the budget showing the line item for student expense. Approximately \$400 – \$600 per student will cover costs during the four week time period. Students must receive mileage reimbursement/per diem funds in cash on a weekly basis. Please recognize that students have limited resources and depend on these funds for survival.

BJ The students should not be expected to use their personal vehicle to provide transportation for guests.

BJ The church pastor has appointed a specific person to handle the student mileage reports and the distribution of reimbursement/per diem amounts to the students. Name Manuel Pujols

Phone Number (845) 505-5514 E-mail mannypu@aol.com

BJ The field school will be monitored/supervised by a member of the NADEI staff. In most cases, a visit will be made to the field school location. The evangelist or church pastor will agree to communicate in a timely manner with this assigned NADEI supervisor, as well as Alice McIntyre, Student Advisor. This team will confirm various essential details and disseminate the information to field school students.

BJ One month prior to the field school, the NADEI supervisor and the assigned seminary students will meet and consult with the church pastor/coordinator by teleconference to make final arrangements for housing, per diem, mileage reimbursement and other important field school details.

Core Quality Student Learning Objectives Assessment

Students will be evaluated in areas that necessitate the evangelistic field school to provide learning opportunities in the following areas:

Effective in Gaining Decisions – Student implements best practices for gaining decisions

Incorporates Pre and New Members – Student creates contextually appropriate opportunities for incorporating pre and new members.

Equipping for Evangelism- Student has taken advantage of every opportunity to involve and equip members during the meetings and visitation.

BASIC FIELD SCHOOL INFORMATION

DATES OF PROPOSED FOUR WEEK FIELD SCHOOL: May 13 – June 8

DATES OF PUBLIC MEETINGS: Opening Night May 25 Closing Night June 8

Circle the days in the week meetings will be held: **Sun Mon Tues Wed Thurs Fri Sat**

LOCATION OF THE MEETINGS 22 Coulter Ave, Pawling, NY 12564

Adequate preparation should be done prior to the public meetings to be sure that the church will support the evangelistic series and sufficient interests are available for the students to work with throughout the meetings.

ANTICIPATED NUMBER OF INTERESTS/GUESTS Hoping Students can generate interests.

NUMBER OF STUDENTS REQUESTED: 50 (Or as many as can be provided)

(The final number provided by NADEI will be based on student interest, availability, and need for evangelistic visitation.)

STANDARD FIELD SCHOOL DATES:

Spring Semester: A four-week period of time within:
First week of March through fourth week in April

Summer Semester:

First session May 13 – June 8, 2019

Second session June 10 – July 6, 2019

Third session July 8 – August 3, 2019

Similar dates each year – confirm upcoming dates with NADEI

Fall Semester: Immersion field schools only – exceptions cleared through NADEI

Field school applications will be accepted from May 1 to October 1 of the year prior to the requested field school.

Signature of the person filing the application

Field school is part of an academic program of the Seventh-day Adventist Theological Seminary so we ask that the coordinators work within the following parameters:

1. The student is required to be involved for approximately 135-150 hours during the field school meetings. (This number is within the parameters defined in the AU Bulletin) The involvement should be divided approximately around the following hours:

Class time	20 hours
Reading	15 hours
Evangelistic/reaping meetings/prayer/organization	20 - 35 hours (arranged as needed)
Visitation of interests before and during series	80 hours

2. Due to the spiritual nature of the work, students must demonstrate behavior and example concurrent with that of a spiritual leader—a minister. A dress code appropriate for the occasion is expected to be followed. Andrews University and Seminary policy is clear on the issue of simplicity. The students are representing the Seminary, the Seventh-day Adventist ministry, and the principles they themselves will be teaching others from the Bible.
3. The student will be evaluated by the field school coordinator, usually the pastor or evangelist.
4. It is understood that grading is subjective. Yet the grade should reveal the student's performance in actual evangelistic ministry, including presence (attendance), attitude, initiative, and self-sacrifice on behalf of the interests/guests.
5. All grades should be sent to Alice McIntyre mcintyre@andrews.edu within one week of the close of the field school. Since grades can only be granted by the professor of record for the academic institution, the NADEI supervisor reserves the right to modify a student's grade, if it seems justified.

The policies and regulations in this document are generally adhered to as outlined, however, they are subject to adjustments or exceptions as voted by the NADEI Administrative Committee.

CHMN562 FIELD EVANGELISM
EVALUATION GUIDELINES: STUDENT LEARNING OBJECTIVES ASSESSMENT

USE THE RANGE WHERE YOU FEEL THE STUDENT HAS PERFORMED IN EACH CATEGORY.

Categories	Exceptional 100 point range	Proficient 80 point range	Satisfactory 60 point range	Unsatisfactory 40 point range	Failing 0 point range	Total Points
Initiative	Goes beyond expectations in service, alertness to needs, and self-sacrifice	Meets expectations in service, alertness to needs, and self-sacrifice	Often meets expectations in service, alertness, and self-sacrifice, yet not always	Often fails to meet expectations in service, alertness, and self-sacrifice	Does not meet expectations in service, alertness, and self-sacrifice	
Learning Interest	Takes notes in class, asks relevant questions, demonstrates interest in evangelism, listens carefully to evening messages	Is engaged in class, shows interest in soul winning, listens carefully to evening messages	Attends class, appears interested in soul winning, attends evening meetings	May miss class or be absent minded, does not seem particularly interested in soul saving, comes in late or is disengaged at evening meetings	Misses classes, shows disdain or disinterest in evangelism, is not engaged during evening meetings	
Responsibility	Offers help to get things done, does not miss a chance to visit interests, is prompt at every meeting, carries a burden of prayer on behalf of the lost	Is willing to help when asked, follows through with visitation, attends every expected meeting, may participate in intercessory prayer	Helps most of the time, visits even if reluctantly, shows up to meetings though at time is late, misses some chances for intercessory prayer	Has to be asked to help others, visits reluctantly, is late to or misses meetings, is not present for intercessory prayer	Seems reluctant to help, avoids visitation when possible, is often late and sometimes absent, is not there for intercessory prayer	
Relationships	Is eager to be a blessing to others, maintains a positive attitude in the face of challenges, readily engages with guests and others, genuinely loves other people	Is willing to be a blessing to others, does not complain when facing challenges, engages with guests and others, tolerates difficult people	Is at times a blessing to others, does not complain too much when facing challenges, is willing to talk to others, avoids difficult people	Tends to be a negative influence to the group, readily argues when facing challenges, misses good opportunities to talk to others, criticizes difficult people	Is a negative influence to the group, is constantly complaining, appears to have no interest in others, becomes a difficult person	
Effective in Gaining Decisions	Implements best practices for gaining decisions	Is able to ask interests for a decision for Christ and the SDA Church	Emerging in the ability to ask interests for a decision for Christ and the SDA Church	Does not feel comfortable asking interests for a decision	Does not see the need or avoids asking interests for a decision	
Incorporates Pre and New Members	Creates contextually appropriate opportunities for incorporating pre and new members	Connects pre and new members with people who will follow-up	Left cards with suggestions for new member follow-up	Has only made verbal suggestions for follow-up and retention	No suggestions for follow-up or retention	

Equipping for Evangelism	Has taken advantage of every opportunity to involve and equip members during the meetings and visitation	Has involved and equipped a few members during the meetings and visitation	Limited to inviting members to equipping sessions, sermons and personal conversations	Has expressed the need to involve members and equip them but no evidence of application	Has not engaged other member or saw the need to equip member for personal evangelistic work	
Attendance and Class Policies	Is always on time, never misses a meeting, is ready for engagement, comes prepared. Fulfills all class policies handily	Is almost always on time, never misses a meeting, is open to engagement, is soon engaged. Fulfills almost all class policies well	Sometimes is late, does not miss meetings. Struggles with a class policy but fulfills others	Is frequently late, misses some meetings. Has difficulty with one or more class policies	Is often late, misses appointments regularly. Appears oblivious or belligerent regarding class policies	
TOTAL						

Student: _____

Evaluator: _____

Additional Notes: