

CityStudioSTL 2022 Graduate Summer Fellowship

The CityStudioSTL Fellowship provides funded opportunities for students to work with a local firm to address socially engaged challenges in St. Louis.

For summer 2022, the Graduate Fellowship seeks one graduate student to work with Trivers. For the 12-week project, the fellow will be paid a \$8,500 in two \$4,250 installments.

Position Details

Graduate Fellowship: Trivers

At Trivers, we balance creative rigor and design excellence with integrity and practicality. We share our work life with a diverse group of people with whom we share a vision and also enjoy spending time. The outcome is impact.

Trivers has been rooted within the St. Louis community and intimately involved in some of the region's most notable projects that have served as catalysts for many of the city's revitalized neighborhoods to deliver thoughtful environments of lasting positive consequence.

Continuing our firm's commitment to the revitalization of St. Louis, our selected CityStudioSTL Graduate Fellow will be engaged in one or two community focused projects in our office to be determined in the Spring of 2022. The selected projects will be at varied stages of execution and will have an array of opportunities to execute over the duration of the fellowship. Example activities may include research, site visits, preparing client presentations, site analysis, construction documentation, renderings, and/or feasibility studies. We are committed that our fellows have a fulfilling and engaged 12 weeks with a firm that has been continually dedicated to the betterment of the City of St. Louis.

We have been working safely either in a full-time or hybrid work schedule since October of 2021. We continue to monitor the impacts of COVID-19 and follow CDC guidelines in our workplace. Because of the interconnectivity of the fellowship, a selected fellow will be expected to work in-person in our downtown St. Louis office following all protocols, including masking when interacting with others which may include some portions of the public/clientele. If heightened restrictions are elevated and fully remote work becomes necessary, a reliable internet connection and dedicated workspace will be required for an at home office environment.

Eligibility

Current Sam Fox School architecture, landscape architecture, or urban design graduates or recent graduates (December 2021 or May 2022) are eligible to apply. The Fellow must be located in the US for the duration of the Fellowship and must confirm location requirements with the firm. All applicants must be in good standing with the University. Applicants must be pursuing a master's degree.

The Fellow should be thoughtful, diligent, and innovative thinkers who are driven to use their creativity to improve communities and raise the level of design in St. Louis. Experience with Adobe Suite, rendering capabilities, and Revit are also encouraged.

Timeline

March 7, 5p — Preferential due date for early applications
March 21, 5p — Applications due
June 6* — Fellowship begins
Late June — Midpoint check-in
Mid July — Final check-in
August 12* — Fellowship ends
September — Concluding event or feedback provided

*Dates may vary and are established between the firm and fellow

Program Expectations

Interview applicants will be expected to:

- **Coordinate and schedule** an interview with the firm
- **Respond in a timely manner** to communications to and from the firm
- **Disclose other possible conflicting summer opportunities**

Fellowship recipients will be expected to:

- Complete a 12-week civic or social change project in St. Louis at the host firm, working actively with firm staff to complete assigned project(s).
- Work average 40 hours/week in the host firm office.
- Participate in host firm social and professional development activities.
- Attend at most 3 lunches/meetings with Office for Socially Engaged Practice representatives during the summer to discuss experiences and opportunities.
- Share Fellowship experiences with other students in fall 2022 and spring 2023.
- Provide feedback on the Fellowship program.

Payment Information

The CityStudioSTL Graduate Fellow will receive two \$4,250 stipends for the completion of their project work, totaling \$8,500. The first stipend will be available in May, and the second will be available in early July, pending successful participation in the program to that point. To receive these payments, the recipient may need to submit materials to the Sam Fox School Business Office.

Payments provided for the purpose of assisting the recipient in the pursuit of study or research may be treated for tax purposes as a grant. If the recipient is a US citizen or considered a resident alien for US tax purposes, then the transaction is taxable and reportable in the US and will be reported on a stipend letter.

If the recipient is to a nonresident alien for tax purposes for activities in the US, then the transaction is subject to withholding and is reported on Form 1042-S. The withholding amount

for taxable payments to nonresident aliens is 30% by statute; however, taxable grants provided to nonresident aliens in J or F visa statuses are afforded the reduced rate of 14%.

Application

Candidates will be evaluated based on their capacity to participate in a professional context, relevant skills to the projects proposed, interest in socially engaged work, and engagement with St. Louis. Top applicants will be interviewed by the sponsoring firm, which will select the Fellow.

Please submit all application materials (digital only, PDFs preferred) to Emily Coffman, Curriculum and Outreach Coordinator, Office for Socially Engaged Practice (ecoffman@wustl.edu).

Application Materials

Please include the following materials as a PDF:

- + Fact sheet that lists the following information:
 - Name
 - Expected graduation date
 - Major/degree program
 - Home address
 - Student ID number
 - Email address
 - Phone number
 - How did you hear about the CityStudioSTL Fellowship? List all that apply: social media, e-news, email, flyer, recommendation from friend, recommendation from faculty, other (please specify).
- + Resume
- + Cover letter (***cover letters to be directed to Ashley Hoolihan, AIA, Project Architect***)
- + Portfolio (link to an online portfolio is acceptable)

Deadline

Applications and supporting materials must be submitted to **Emily Coffman** at ecoffman@wustl.edu by 5p **Monday, March 7** or 5p **Monday, March 21**.