

## CityStudioSTL 2022 Summer Graduate Fellowship

The CityStudioSTL Fellowship provides funded opportunities for students to work with a local firm to address socially engaged challenges in St. Louis.

For summer 2022, the Graduate Fellowship seeks one graduate student to work Christner Architects. For the 12-week project, the fellow will be paid a \$8,500 in two \$4,250 installments.

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### Position Details

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At Christner Architects, we feel that in-person interaction is best for collaboration. Our firm has been working primarily in the office since spring of 2021. We follow CDC guidelines related to COVID-19 protocol. The Fellow will be expected to follow screening guidelines and office procedures including wearing a mask when interacting with others or moving about the office. There will be access for the Fellow to work remotely in instances where that is necessary due to circumstances such as COVID-19 exposure.

### Graduate Fellowship: Christner Architects

Christner Architects is a 50-person architecture, planning, and design firm in Clayton, Missouri with a nearly 60-year legacy of unique and programmatically-complex projects for top-tier owners in healthcare, education, science & research, workplace and cultural markets. Christner's strategic planning services and award-winning designs are valued for providing solutions that support our clients' vision. Our professional culture and work environment emphasize excellence, authenticity, integrity, inclusivity, and service.

The selected CityStudioSTL Graduate Fellow will work closely with a Christner project team on conceptual design and documentation of a local architectural project or masterplan. Over the course of the 12-week internship, the Fellow would be exposed to all aspects of the project assignment by each of the key team members.

The Fellow will also work independently on a research assignment, meeting regularly with research advisors to ensure that they have the resources and support needed to be successful. The Fellow will have the opportunity to present to the office about their research assignment at the middle and end of their fellowship.

A recent Fellow worked with Grand Center to conceive of a shared workspace/incubator for entrepreneurs in creative occupations (such as industrial designers, photographers, writers, animators, videogame designers, fashion designers, etc.) This included research into national models/case studies, and resulted in design proposal for a space that Grand Center owns.

Strong work ethic, communication skills, and a variety of design and visualization software capabilities will be key to selection for this position.

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## Eligibility

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**Current Sam Fox School architecture, landscape architecture, or urban design graduate students or recent graduates (December 2021 or May 2022, US citizens or green card holders) are eligible to apply.** The Fellow must be located in the US for the duration of the Fellowship and must confirm location requirements with the firm. All applicants must be in good standing with the University. Applicants must be pursuing a master's degree.

Applicants should have an understanding of urban land use economics, urban design, and/or landscape architecture. Applicants should be able to interact capably and confidently with members of the public and firm leadership. Experience with Adobe Suite and GIS tools encouraged.

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## Timeline

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February 28, 5p — Preferential due date for early applications  
March 21, 5p — Applications due  
June 6\* — Fellowship begins  
Late June — Midpoint check-in  
Mid July — Final check-in  
August 12\* — Fellowship ends  
September — Concluding event or feedback provided

\*Dates may vary and are established between the firm and fellow

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## Program Expectations

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Interview applicants will be expected to:

- **Coordinate and schedule** an interview with the firm
- **Respond in a timely manner** to communications to and from the firm
- **Disclose other possible conflicting summer opportunities**

Fellowship recipients will be expected to:

- Complete a 12-week civic or social change project in St. Louis at the host firm, working actively with firm staff to complete assigned project(s).
- Work average 40 hours/week in the host firm office.
- Participate in host firm social and professional development activities.
- Attend at most 3 lunches/meetings with Office for Socially Engaged Practice representatives during the summer to discuss experiences and opportunities.
- Share Fellowship experiences with other students in fall 2022 and spring 2023.
- Provide feedback on the Fellowship program.

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## Payment Information

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The CityStudioSTL Graduate Fellow will receive two \$4,250 stipends for the completion of their project work, totaling \$8,500. The first stipend will be available in May, and the second will be available in early July, pending successful participation in the program to that point. To receive these payments, the recipient may need to submit materials to the Sam Fox School Business Office.

Payments provided for the purpose of assisting the recipient in the pursuit of study or research may be treated for tax purposes as a grant. If the recipient is a US citizen or considered a resident alien for US tax purposes, then the transaction is taxable and reportable in the US and will be reported on a stipend letter.

If the recipient is to a nonresident alien for tax purposes for activities in the US, then the transaction is subject to withholding and is reported on Form 1042-S. The withholding amount for taxable payments to nonresident aliens is 30% by statute; however, taxable grants provided to nonresident aliens in J or F visa statuses are afforded the reduced rate of 14%.

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## Application

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Candidates will be evaluated based on their capacity to participate in a professional context, relevant skills to the projects proposed, interest in socially engaged work, and engagement with St. Louis. Top applicants will be interviewed by the sponsoring firm, which will select the Fellow.

***Please submit all application materials (digital only, PDFs preferred) to Emily Coffman, Curriculum and Outreach Coordinator, Office for Socially Engaged Practice ([ecoffman@wustl.edu](mailto:ecoffman@wustl.edu)).***

### Application Materials

Please include the following materials as a PDF:

- + Fact sheet that lists the following information:
  - Name
  - Expected graduation date
  - Major/degree program
  - Home address
  - Student ID number
  - Email address
  - Phone number
  - How did you hear about the CityStudioSTL Fellowship? List all that apply: social media, e-news, email, flyer, recommendation from friend, recommendation from faculty, other (please specify).
- + Resume
- + Cover letter (***cover letters to be directed to Shanna Wiechel, Managing Principal, Operations***)
- + Portfolio (link to an online portfolio is acceptable)

### Deadline

Applications and supporting materials must be submitted to **Emily Coffman** at **[ecoffman@wustl.edu](mailto:ecoffman@wustl.edu)** by 5p **Monday, February 28** (early deadline) or 5p **Monday, March 21** (final deadline).