

**College Park Elementary School
Board Meeting Minutes
March 10, 2016, 7:00pm**

Members Present:

Chair; David Bannister, Secretary; Dan Carley, Paul Antunes, Lorna Brown, Antonio Bueno, Linda Butt, Della Cascagnette, Ladine Dowe, Daniella Kuchurivski, Jayson Levy, Don McIntyre, Richard Novlesky, Carlos Oliveira, Bernard Sittlinger, Prudence Smith and Damon Thorne.

Regrets:

Frank Dell'Erba, Roland Kielbasiewicz, Derrick Nichols, Sharon Njobo and Mary Lou Toop.

Absent:

JoAnne Alexander, David Kozarichuk and Zory Velinova.

Prayer and Devotion:

Carlos Oliveira

1. Agenda

Following review of the agenda it was voted to:

2016-03/01 **Approve** the agenda.

2. Chair's Comments

The Executive Committee has a focus on the spirituality at CPES. The Board is encouraged to continue to support this important aspect through prayer.

On Thursday, March 10, Dr. Frances Schander met with Joan LaPointe at the school. A meeting was held later that day at the Ontario Conference and included Dr. Frances Schander, Don MacIntyre, Joan LaPointe, Dan Carley, David Bannister and Lorna Brown.

3. Minutes

Following review of the Board minutes, it was voted to:

2016-03/02 **Approve** the minutes from February 8, 2016.

4. Treasurer's Report

B. Sittlinger presented the February 2016 Financial Statements. Following discussion, it was voted to:

2016-03/03 **Receive** the Treasurer's Report.

5. Treasurer's Report

B. Sittlinger presented the Budget for 2016-2017. Following discussion, it was voted to:

2016-03/04 **Receive** the Budget for 2016-2017.

6. S.E.R.T. Report

D. MacIntyre presented a report to update the Board regarding the S.E.R.T program. Following discussion, it was voted to:

2016-03/05 **Receive** the S.E.R.T. Report.

7. Fundraising Strategies

The Board discussed strategies for raising funds for maintenance and capital improvements.

Ideas presented to promote awareness in churches and community include;

- Student thank you notes in citrus boxes
- More sharing by Board members in the churches
- Facebook/Alumni
- Inviting community to attend school programs
- School Video to be presented in churches

The Board suggested a Fundraising Committee be created. The committee would be chaired by board members and include non-board members with community connections.

8. Governance and ByLaws Committee Report

A. Bueno presented the Governance and ByLaws Committee report. Following discussion, it was voted to:

2016-03/06 **Approve** the Declaration of Conflict of Interest form as amended.
Note in the ByLaws -Board to sign forms at the start of the new year.
Revision date to be stated on the form
CPES heading on form.

2016-03/07 **Approve** the Confidentiality Agreement as amended.

2016-03/08 **Approve** the Board Solidarity as amended.

9. Field Trips

D. Carley presented the Field Trip requests. Following discussions, it was voted to:

2016-03/09 **Approve** the field trips as presented.

Prayer: Linda Butt

Adjournment

9:00pm