

3. **Church** –

- All 3 Way Plan applications must be approved by church board.
- After vote takes place, church pastor must **sign** the bottom portion of the application, and include Board Action Number.
- Signed check from the church must be included with the application

TO BE COMPLETED BY THE CHURCH BOARD: (This section must be completed for confirmation of action)	____/____/____	\$ _____
	Date action was taken	Amount Approved
Check # _____	_____ Signature of the Church Board Chairperson	
INSTRUCTIONS TO CHURCH BOARD: Approved applications are to be sent, with the check, to the GNYC Office of Education by November 30 .		

4. Once the application enters the Office of Education, it is reviewed by the Superintendent of Schools.
- ◆ All applications must arrive **before** due date. Submitted applications that arrive after the due date are not guaranteed financial assistance.
 - ◆ Incomplete applications are sent back to the church. Applications that arrive on time but which are incomplete are not guaranteed financial assistance.
 - ◆ Accepted applications are placed on a list. Student accounts will be credited in March/April of the same school year.

Matching:

Elementary School Applicants are matched up to \$200.

- If the church submits \$200, GNYC will match \$200.
- If the church submits \$300, GNYC will match \$200.
- If the church submits \$100, GNYC will match \$100.

Academy and University Applicants are matched up to \$350.

- If the church submits \$350, GNYC will match \$350.
- If the church submits \$300, GNYC will match \$300.
- If the church submits \$400, GNYC will match \$350.



A complete application consists of:

- ✓ Completed and signed Application Form. All areas of the application must be filled out by both parent/guardian and pastor.
- ✓ Proof of Income from Parent/Guardian **OR** Letter from Pastor
- ✓ Check from church – **Please make check payable to Greater New York Conference**

We do not provide assistance for non-Adventist schools!