

**College Park Elementary School
Board Meeting Minutes
September 19, 2017, 7:00pm**

Members Present:

Chair; Lorna Brown, Chris Adap, JoAnne Alexander, Paul Antunes, Dan Carley, Ladine Dowe, Pratima Enjati, David Kozarichuk, Gary Lafoy, Jayson Levy, Kareen Martin, Don McIntyre, Eric McEwan, Derrick Nichols, Lucy Ogato, Carlos Oliveira, Jason Perkins, Nyasha Ruddock, Bernard Sittlinger and Mary Lou Toop.

Regrets:

Frank Dell'Erba, Roland Kielbasiewicz and Richard Novlesky.

Invitees: Dana Chant, Curtis Chernipeski, Garnette Chin, Michelle DeSilva, Patricia Ferreira-Lopez, Katlyn Kaytor, Kim Kwon, Joan LaPointe, Shad Lehmann, Sue Leyzac, Sherry Ortega, and Denean Sabot.

Devotion & Prayer: Jayson Levy

1. Agenda

Following review of the agenda it was voted to:

2017-09/03 **Approve** the agenda as presented.

2. Chair's Comments

L. Brown welcomed Shad Lehmann, SDACC Associate Director of Education, and the staff for an accreditation orientation.

Chris Adap, Lucy Ogato and Pratima Enjati were introduced and welcomed as new Board members.

3. Accreditation Orientation

Shad Lehmann presented a Board/Staff orientation for the Standards for Accreditation of Seventh-day Adventist Schools.

4. Consent Agenda

Following review of the Consent Agenda, which included the minutes from the June 6, 2017 Board meeting and Field Trip approvals, it was voted to:

2017-06/04 **Approve** the Consent Agenda.

5. Field Trip

J. Perkins reported that an additional field trip request was received after the agenda materials had been circulated. It was voted to:

2017-06/05 **Approve** the field trip to the Calvary Baptist Church for the Grade 2-8 classes.

6. Principal's Report

J. Perkins presented the Principal's Report. It was voted to:

2017-09/06 **Receive** the Principal's Report.

7. In-camera Session

Following an in-Camera discussion it was voted to:

2017-09/07 **Approve** the minutes from the September 6, 2017 Board Meeting.

2017-09/08 **Deny** an appeal of Board Action # 2017-06/05 that approved the *SBAR-Studio Fees for Music Lessons*.

8. Committee Chair Nominations

Nominations were made for the Chairs of the Board Committees. The nominees recused themselves for the discussion and vote in which they were considered. It was voted to:

2017-09/09 **Approve** Roland Kielbasiewicz as Chair of the Building, Grounds and Safety Committee.

2017-09/10 **Approve** Derrick Nichols as Chair of the Governance and By-laws Committee.

2017-09/11 **Approve** David Kozarichuk as Chair of the Technology Committee.

2017-09/12 **Approve** Nyasha Ruddock as Chair of the Marketing & Enrollment Committee.

9. Furniture Needs for Grades 2/3

J. Perkins reported that new desks are needed in the lower grades. The matter was referred to the Building, Grounds and Safety Committee.

10. Parent/Guardian Exit Survey

N. Rudduck reported that the Marketing and Enrollment Committee is recommending Parent/Guardian exit interviews. The process is important to gain information to improve student retention and increase student enrollment. Following review of the proposed Exit Interview document, it was voted to:

2017-09/13 **Approve** conducting Parent/Guardian exit interviews with parents/guardians of CPES children that do not re-enroll their children or withdraw them during the school year.

Prayer: Derrick Nichols
Adjournment

10:10pm