School Emergency Drills
Website Documentation Form

Type of Drill
☐ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☒ Lock Down/Shelter in Place Drill (3 required)

Time of Drill
☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Ruth Murdoch Elementary

Date of Drill: 09/03/18
Time drill was held: 1020 (am/pm)

Exact time required to evacuate/shelter/secure: 10 min

Total Participants: 180

This report is for emergency drill #7 for school year 2018-19.

Name of person conducting drill: R. Simpson

Title of person conducting drill: Compliance Lt.

Signature of person conducting drill: [signature]