

ADDITIONAL AUTOMOBILE INSURANCE ASSISTANCE REQUEST-20\_\_

Employee \_\_\_\_\_

Request for Period \_\_\_\_\_ 20\_\_ to \_\_\_\_\_ 20\_\_

Do these rates reflect a higher insurance rate due to any accidents or tickets?

YES \_\_\_\_\_ NO \_\_\_\_\_ IF \_\_\_\_\_

YES, How much?

**PLEASE ATTACH PREMIUM NOTICES**

Total Premium for Period:

1st Auto \$ \_\_\_\_\_

2nd Auto \$ \_\_\_\_\_

PROOF OF INSURANCE MUST ACCOMPANY THIS REQUEST SHOWING:

DATES OF COVERAGE

PREMIUM FOR PERIOD BY VEHICLE

LIMITS OF COVERAGE

VEHICLE(S) COVERED

Certification: I certify as a worker of the Kansas-Nebraska Conference that the amounts I have reported above are accurate to the best of my knowledge, and that I qualify for the assistance according to the terms described on the reverse side of this request.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**OFFICE USE ONLY**

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Total Auto Insurance \$ \_\_\_\_\_

Multiplied by Allowance Factor \_\_\_\_\_%

Sub-Total \$ \_\_\_\_\_

Subtract amount considered part of payroll:

\$ \_\_\_\_\_ X 16.5% for full year \$ \_\_\_\_\_

(Basic Wage Factor)

X 8.25% for six months \$ \_\_\_\_\_

NET ASSISTANCE \$ \_\_\_\_\_

Check to: \_\_\_\_\_

Charge: Employee # \_\_\_\_\_ Tran # 3300

Additional Automobile Insurance Assistance--Continued

1. Those eligible for additional automobile insurance assistance shall be employees of the General Conference, Union Conference, Local Conferences, General Conference institutions (excluding educational institutions) whose category maximum is 150 percent or more of the remuneration factor: conference assistant treasurers, conference assistant and associate departmental directors, ordained and unordained ministers, Bible instructors, university and college presidents, major administrative officers and associates in administration, and senior academy principals.
2. Deductible--Assistance (as calculated in c. below) may be granted on annual automobile insurance expense that exceeds 25 percent of the current monthly Category A remuneration factor (rounded to the nearest dollar). Proof of payment and minimum insurance limits as in a. below is required.
  - a. Those eligible for additional automobile insurance as listed in No.1 above shall be required to carry insurance with the minimum limits when such limits are readily available.

*Bodily Injury Liability	\$250,000/\$500,000
*Property Damage Liability	\$ 50,000
Medical Payments	\$ 5,000
Comprehensive	\$ 100 deductible
Collision	\$ 500 deductible
Uninsured Motorist	Statutory
*Optional \$300,000 single limit policy is acceptable	

- b. In the event an employee mentioned in paragraph 1. above has a claim, the first \$50 of the collision or comprehensive deductible will be paid by the employee and the remainder of the deductible will be paid by the employing organization. If the employee or the insurer brings a liability claim against a third party and recovery is realized, reimbursement shall be made to the employing organization for any amounts previously paid by the employer above the first \$50 of the deductible.
- c. The amount of the additional assistance shall be determined by applying the appropriate factors to the average premiums of the two insured automobiles owned by and used primarily by the employee and spouse. Premiums in excess of those typical of standard type cars shall not be considered.

<u>Driving Record Surcharge Points</u>	<u>Allowance Factor One Automobile Owner</u>	<u>Allowance Factor Two-Automobile Owner</u>
0 to 2	100%	160%
3	90%	144%
4	75%	120%

- d. An unmarried denominational employee, if eligible, shall receive assistance on one automobile only. Married denominational employees, where both spouses are eligible for additional insurance shall each receive assistance on one automobile only.