

**ST. MARK'S  
BISHOP'S COMMITTEE MINUTES - Draft  
March 16, 2011**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, Kevin Varness, Mary Venske, Martha Krug, and John Tennefoss.

John opened the meeting with The Gathering service of prayers and shared readings.

**The Bishop's Committee Minutes: Kevin moved to approve the minutes of February 23, 2011. The motion was seconded and carried.**

**The Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 3/15/2011, St. Mark's Montesano Finance Report 2011, Transaction Summary February and March 2011, and the 2011 Operating Bills and Outreach Summary.** Jim reviewed the Summary and reported a short-fall of \$1,300 in February, followed by a \$600 surplus to date in March, 2011. Gross proceeds from Pancake Day were \$1,330. Even with paying out the net proceeds from Pancake Day, Jim projects that we might be even by the end of April. All bills are current. Energy bills are higher than last year, up several hundred dollars from last year. Revenue is on track and the rest of the insurance money for repair of St. Mark's steeple is in our account. **Kevin moved to accept the Financial Report which was seconded and carried.**

**Funds Summary**—Total is \$22,067.80

- Checking Account—\$7,772.87
- Savings Account—617.97
- Memorial Fund--\$982.91
- Diocesan Investment Fund--\$12,200.71
- Clergy Discretionary Fund--\$493.34

**Dispersal of Net proceeds from Pancake Day** – Gross proceeds for Pancake Day were \$1,330.18, expenses were \$265, leaving net proceeds of \$1,065. Net proceeds were bigger than 2010 and about the same as 2009. Advertising Pancake Day as Outreach the past few years has been a benefit. Lorraine pointed out that Marc Rice, Church of God, was a big promoter of Pancake Day. Discussion followed on the distribution of these funds. The Bishop asked each congregation to contribute \$750 for the Wine Into Water project. **Jim moved that \$350 be donated to Relief and Development for the Japan crisis, \$500 for Coastal Harvest, and \$250 for Wine Into Water.** John advocated for sending dollars to Haiti. More discussion followed. **The motion was seconded and carried.** Later in the year, a fund raising project will be held for Wine Into Water.

**Other Outreach for Domestic Violence Center, LaCroix Mission Trip, Regional Ministry support, and Jail Ministry Bibles** – An overview was briefly provided. **Kevin moved to donate \$50 to the Willapa Region, and \$75 each quarter for the Domestic Violence Center. The motion was seconded and carried.** Kevin or Corby will contact Laura for more information about Rhonnie LaCroix's participation in her college mission trip to Kenya. An earlier group took shoes and fleece blankets to Kenya. **Jim**

**moved to seek more information and pre-authorize \$150, to be confirmed when we get acceptable information. The motion was seconded and carried.** Lorraine noted that Jail Ministry has requested 5"x7" New Testament Bibles. A case of 40 Bibles costs \$52. **Jim moved to buy one case of Bibles, the motion was seconded and carried.**

**Plans for 2010 Audit** – Jim reported that St. Mark's annual audit needs to be completed by June 15, 2011. He may need at least two people to sit with him to review documents with a checklist. The other way is doing an audit with St. Lukes by swapping files. Kevin volunteered to assist. Jim will first check with St. Lukes about the audit swap first.

**Final Payment for Denny Dierick for Display Cabinet Work** – Dierick's original materials estimate was \$600 for the cabinet and he was advanced \$400. The \$200 more would cover additional materials. Jim believes that Denny built the cabinet as a gift to St. Mark's and we should honor that. **John moved to pay Denny \$200, and the motion was seconded and carried.** John, Senior Warden, will send Denny a thank you letter.

**Archivist Conference in Portland in June** – Jim has been invited to the National Archivist Conference, where he could sell St. Mark's History book. Originally, they indicated it would be sold at "no cost", however, they now want 25% to sell our books. Jim could attend for two days at a cost of \$90. The books could be sold for \$20 and St. Mark's would clear \$15. The Bishop's Committee agreed with this proposal. John suggested that Jim present the history book at the community "Lunch for Your Brains," and Jim said he would like to do this. Helen Hepp is the contact person.

## **BUSINESS ITEMS**

### **Last Month's Activities/Plans for Next Two Months:**

- **Vestry/BC Conference (March 5, 2011, at Immanuel, Mercer Island)** – John and Jim attended the Conference. Among the topics presented by Bishop Greg was Outreach, and he advocated that the whole church budget is Outreach. Also, documents should be available at the Bishop's Committee meetings, including the church Constitution and Canons. Presenters suggested that all churches should have by-laws. Jim noted that, in the past, mission churches have not had by-laws. Jim will research by-laws. He distributed a draft St. Mark's annual calendar for review.
- **Shrove Tuesday Pancake Day (March 8, 2011) and Ash Wednesday (March 9, 2011)** – Jim would like to add an eighth table to accommodate the 5:30-6:30 pm rush. Pancake Day was well coordinated and "amazing work." Kevin used a back-up griddle for the pancakes at the rush time and said we need a commercial counter top griddle. He also suggested having the stove serviced. Jim will call for service and report at the next meeting. Everyone agreed that Ash Wednesday was an enjoyable service, the first held jointly with the Church of God, the Methodist Church, and St. Lukes.

- **Lenten Friday Lunches** – On March 18, the community Lenten lunch and service will be held at St. Mark's. Soup and bread will be served – bring your friends. The March 11 Lenten lunch was held at the Church of God.
- **Willapa Region Meeting (March 27, 2011)** – The meeting will be held at St. Mark's, from 2:00 to 4:00 pm. St. Benedicts will bring the treats and we will furnish coffee, tea, and juice. The microphone system will be used.
- **TCM Retreat (April 15-16, 2011) at Christ Church, Anacortes** – Jim would like to support this Retreat and will drive a vehicle there. He will check with Joan Niemann to see if anyone at St. Luke's wants to go.
- **Palm Sunday/Easter Week Events (April 17-24, 2011)** – Jim noted that we will be sharing the palms with St. Luke's. An Easter egg hunt will be provided for the children.
- **Church Bell/Steeple/Cross Repairs Report** – The repaired steeple and cross were installed March 16 by Lupo Construction. Kevin reviewed the scope of the repairs and emphasized that it is now a stable structure, built of pressure treated material. The damaged gutter was replaced earlier. The repair project was reviewed by an engineer and a permit was provided by the City of Montesano. Jim suggested having a re-dedication of the steeple/cross/bell.
- **Candles and Flowers Near the Wall and Each Other – Fire Danger?!** – Martha commented that this issue keeps resurfacing. Jim suggested asking Jeff Williams to build pedestal stands for the flowers which would allow the flowers to be placed so that they can be seen and not located next to the candles. Bonnie suggested having a mirror behind the candles. Eventually, the old altar could be placed against the back wall and the candles put on it. Jim proposed finding two mirrors to see how they look behind the candles. He will talk to Jeff Williams about building flower pedestals. Jim will also place a fire extinguisher near the organ.

**Vicar's Report** – Lorraine reported that she was called by Montesano Health and Rehabilitation to sit with a dying person. She also noted that Kraft (maker of Yuban coffee) makes environmentally friendly coffee. She shared the Cathlamet St. James Family Center Donor Newsletter requesting donations. Bonnie reported that she took part in the Jail Ministry and will officiate at a funeral at the Methodist Church, March 25-26. She will be working with the resurgent church group on March 31 at St. Davids, Portland. The Clergy Conference will be held in April.

**Other Items** – Martha suggested adding St. Mark's Annual Cleaning Day to next month's agenda.

The next Bishop's Committee meeting will be Wednesday, April 13, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,  
Martha Krug,  
Bishop's Committee Secretary