

## Objective

The objective of this award is to recognize individuals for outstanding and continuous leadership, accomplishment and support of the Society at the ASMC chapter level. This may include impacts on chapter programs, such as chapter membership and CDFM growth, professional development of members, participation in community support activities, and other areas.

## Award Criteria

Nominee must be a member or corporate member designee of ASMC in good standing. Nominee must have been a member for at least three full consecutive years immediately prior to the submission due date. The nominee must have been a chapter officer/chapter committee chairperson for a minimum of one full year.

## Submission Requirements

Any current ASMC member may nominate one individual for a Chapter Leadership Award. Nomination must be submitted via the Awards Online website. Justification should cite specific examples and factual details of ASMC chapter leadership skills and accomplishments. Justification should address:

### Leadership Skills and Traits

- Periodic and effective communication
- Ability to engage with and influence volunteers
- Overseeing and guiding chapter programs
- Acting as an example
- Outreach to non-members

### Professional Development of the Local Defense Financial Management Community

- Providing professional development opportunities
- Contributions in terms of significant chapter events such as regional or mini-PDI

### Chapter Improvement Results

- Growth in chapter membership
- Growth in Certifications (CDFM, CDFM-A)
- Support of Defense FM Certification Program
- Providing community support opportunities

### Evidence of sustained (over multiple years) leadership contributions to the chapter

## Award Selection Procedures

Up to one winner will be selected from each of the chapter size categories:

### Group Number of Members

- A-1 351 or more
- A 151-350
- B 76-150
- C 75 or less

Judging is based on outstanding performance as evidenced by information reflecting quality of leadership of the chapter, impact on professional development of the local defense financial management community (considering opportunities to provide support to both chapter members and non-members), and results in growth of chapter programs. Any judges that have or develop any conflicts of interest in judging will recuse themselves. To the extent reasonably possible, the recused judge will be replaced with someone from the same organization. The selection panel, chaired by Director for Membership and Chapter Development, will include not less than eight members that represent a cross section of ASMC Membership. The selection panel will review and judge all nominations received by the due date and submitted online. The nominator will be notified by May 1 by e-mail if their nominee has been selected.

## Recognition

Awards will be presented in conjunction with other chapter and individual awards at the National ASMC Professional Development Institute. The recipients may be publicized at chapter meetings, in newsletters, on the ASMC website and in the *Armed Forces Comptroller*.

## Deadline

Nominations must be submitted by April 10 to be considered by the selection panel. If April 10 falls on a weekend or holiday, the deadline will be the next business day. No exception to this deadline will be allowed.

## For More Information

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