

December 5, 2018

Public Service Announcement

Mailbox Policy

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In 2006, the City of Buchanan approved Policy # P2006-07-24, which establishes rules for mailbox replacement. Projecting ahead, the weather forecast may give you time to make changes to prevent any possible disruption with your mail service. Additionally, the City policy is consistent with the United States Post Office and our neighboring communities.

I've attached our policy for review, and want to highlight a couple items. The face of your mail box should be ten inches (10") from the curb or curb face. Check the condition of the post and mailbox. Lastly, unless the city plow trucks physically hit your mailbox or post, the city taxpayers are not responsible for replacement. Thrown snow from plows does not qualify for a mail box replacement. If more information is needed, please email me at the above address.

CITY OF BUCHANAN
MAIL BOX REPLACEMENT POLICY P2006-07-24

The City of Buchanan will reimburse homeowners for damaged mailboxes and/or posts that are along the City's snow route based on the following criteria:

1. The front of the mailbox was set back at least ten inches from the face (front) of the curb or the edge of the pavement, if there are no curbs present.
2. The mailbox post must have been in adequate structural condition.
3. The damage to the mailbox must have been caused by a City snow removal vehicle.
4. The replacement mailbox and/or post shall be of the same type as the one damaged with the exception that the style is no longer available, in this event the replacement shall be of a similar style/type and value.
5. The City's snow plow jumped the curb and physically hit the mailbox and/or post (evidence must show the tracks of the City's snow plow above the curb on the grass) or the City's snow plow vehicle came within ten inches of the mailbox and/or post (evidence must show the tracks of the City's snow plow on the grass or beyond the pavement).
6. The City will install the replacement mailbox and post at its expense.
7. The City will make the necessary purchases for replacement mailboxes and posts.
Property owners wishing to purchase these parts must have prior approval from the City Manager or they will not be reimbursed.

The City of Buchanan shall not reimburse homeowners for damaged mailboxes and/or posts that are along the City's snow route based on the following criteria:

1. The mailbox and/or post damages were exacerbated by existing deterioration and/or rotting posts.
2. The front of the mailbox was not set back at least ten inches from the face (front) of the curb or the edge of the pavement, if there are no curbs present.
3. The mailbox sustained damage from snow being thrown by the plow into the side of the mailbox.