**GUIDELINES ON MANDATORY CONTINUING PROFESSIONAL DEVELOPMENT (MCPD) PROGRAMMES**

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| **S/N** | **ACTIVITIES** | **PROVIDERS** | **POINTS** |
| 1. | Annual Educational Conference of the Institute | The Chartered Insurance Institute of Nigeria | 10 |
| 2. | Annual Conference of other Professional Bodies and Trade Groups | Nigerian Insurers Association (NIA), Nigerian Council of Registered Insurance Brokers (NCRIB), Institute of Loss Adjusters Nigeria (ILAN) and Professional Reinsurance Association of Nigeria (PRAN) | 8 |
| 3. | Annual General Meetings of all Professional Bodies and Trade Groups within the Insurance Industry | CIIN, NIA, NCRIB, ILAN, PRAN, FARIM, EPAN, RIMSON, NILA etc | 5 |
| 4. | Annual Education Seminar of the Insurance Industry | The Chartered Insurance Institute of Nigeria | 5 |
| 5. | Annual Professionals Forum | The Chartered Insurance Institute of Nigeria | 10 |
| 6. | Annual Dinner of the Institute | The Chartered Insurance Institute of Nigeria | 2 |
| 7. | Formal Courses of study offered by tertiary Institutions such as degree, Certificates, diploma programmes etc | University, Polytechnics, West African Insurance Institute etc. | 5 per session |
| 8. | Council Meetings of the Institute and other Professional Bodies and Trade Groups within the Industry | CIIN, NIA, NCRIB, ILAN, FRAN etc. | 2 Points per meeting subject to a maximum of 12 points in a year |
| 9. | Committee Meetings | CIIN, NIA, NCRIB, ILAN, PRAN | 2 Points per meeting subject to a maximum of 12 points in a year |
| 10. | **Examinations related activities**   1. Question Setting 2. Script Marking 3. Moderating 4. Invigilating | CIIN  CIIN  CIIN  CIIN | 5 Points  4 Points  2 Points  2 Points  to a maximum of 15 points per annum |
| 11. | **Publishing Activities**   1. Professional articles in the Institute Journal etc. 2. Publication of textbooks | CIIN and others  CIIN and others | 10 Points  20 points |
| 12. | **Training and Manpower related activities**  Delivering of lectures, Technical paper presentation, in-house presentation of lectures etc. | CIIN and other recognized Education providers, Insurance and Reinsurance Companies, Broking firms, Loss Adjusting firms etc. | 5 Points per activity to a maximum of 15 Points per year. |
| 13. | **Chairman of Session** | CIIN and other recognized Education Providers | 2 Points per programme to a maximum of 5 points per year |
| 14. | **Presentation and discussion of programmes on T.V, Radio, etc on Insurance related issues** | Recognized bodies and Institutions such as T.V and Radio stations. | 2 Points per programme to a maximum of 5 points a year. |
| 15. | **Attendance of International Seminar, Conference and Workshop** | African Insurance Organisation, CIIN, CII London, WAICA, etc. | 5 Points per activity to a maximum of 15 points a year |
| 16. | **Attendance at MCPD Programmes** | CIIN | 10 points |
| 17. | **In-house Training and other accredited Programmes** | Companies, Consultants etc | 2 Points per activity to a maximum of 5 Points |