Louisville Adventist Academy Virtual Education Guide
2020-2021 School Year

David Matthews, Principal

Thank you for your interest in Concurrent Distance Learning, hereafter referred to as Virtual Education (VE), with Louisville Adventist Academy for the 2020-2021 school year. In the unprecedented time of COVID-19, LAA is offering a fully digital option for the 2020-2021 first semester of the 2020-2021 school year.

It is important to note that this opportunity is very different from the remote instruction that took place in the Spring of 2020. Below is a table that outlines a few of the many differences. It is important, in making a decision for your student, to recognize that the Virtual Education option for the Fall of 2020 will require a bigger commitment on the part of both the parent and student due to the nature of a full schedule with a full curriculum.

Then: Distance Learning Spring 2020	Now: Virtual Education Fall 2020
Compassion and grace in all facets of the process due to the onset of COVID-19.	Higher expectations and accountability for students in engaging in full digital content.
Students were highly recommended to complete all activities and assignments on time but were not penalized for not doing so.	Students will be required to be in attendance for all on-line classroom time and meet all assignment deadlines.
Very flexible expectations for contact with the teacher.	Required times for contact with the assigned LAA teacher.
The experience lasted for nine weeks.	Students may transition back to in-person education at the end of the quarter (October 9) or remain in Virtual Education for the full 1st semester until December 18, 2020 (this may be extended).
Live instruction was limited.	Live instruction will occur during traditional daily class times and students will be required to be present online for most of the traditional school day (except during recesses and lunch).

Program Description

For the first semester of the 2020-2021 school year, LAA will offer a digital learning platform as a nontraditional instructional option for students in grades PreK-12 who choose 100% Virtual Education.

The curriculum platforms are as follows:

- PreK-12 – Live Zoom Meetings will be running in each classroom, all day.
- PreK-4 will also utilize SeeSaw Learning Management System (LMS)
- 5-12 will also utilize Google Classroom (LMS)
- Physical Education will be taught to individual classrooms only. Virtual Education students will be able to participate in activities that are relevant to at-home learning.

Eligibility Information

The following eligibility requirements must be met in order to enroll:

- Students must have daily access to a computer, internet service, email, and telephone in order to maintain contact with teachers, staff, and administration. (For those students who need a device, LAA will loan a device to students.)
- Students enrolled in Virtual Education are required to adhere to all of LAA's policies with regard to attendance, participation, and completion of coursework.
- Students will be required to dress appropriately for school Zoom meetings (Friday attire). If they cannot do so, we reserve the right to require school uniform instead.
- Students must also participate in any testing required by the Florida Conference of SDA.
- Please note that LAA is not the tech support for personal devices. LAA will assist with issues with required apps and programs.

Required Instructional Hours and Work Completion

To meet the state's requirements, families are required to have their student complete all Core classes while in Virtual Education.

Attending school on a consistent basis is crucial for student success. The same holds true for consistent student engagement on a virtual learning platform.

Student attendance will be measured and monitored based on the number of student hours logged in the virtual platform, engagement with district staff, and completed assignments based on the outlined due dates.

A student may be unenrolled for non-school attendance if a student has not logged into the digital platform, not submitted work, and has not responded to multiple contact attempts from school staff after 5 days.

Attendance Reporting Requirements

Alert School of Student Absences – Attendance is based on students being present during Virtual Education classes (Zoom). Regardless of the amount of time a student misses due to absences, the student is required to complete all coursework for a day or week, meeting all deadlines given by the teacher for assignments.

Maintaining Good Academic Standing in the Virtual Education Program

A student demonstrating adequate participation (and therefore progress) in school is based on several criteria and is a combination of measures. These measures include the student daily logins, course percentage completion, and amount of communication with the teacher. Students are expected to submit assignments in each course every day school is in session or as directed by the teacher. A student is in good academic standing based on daily attendance to all Zoom Virtual classes, weekly progress, the amount of work submissions, percent complete submitted work is, as well as regular communication with teachers.

Virtual Education Roles and Expectations

Parent	- Create and support student with an at-home digital learning schedule. - Assist student in navigating the digital site and advocate for student when questions arise if student is not able. - Ensure student attends all Virtual Education classes on Zoom, as well as helping the student to meet due dates for assignments. - Alert school of student absences. - When requested, meet digitally with teacher, program facilitator, and/or principal. - Ensure student is supervised during standardized testing for DIBELS or MAP. - Check email for important updates, including required meetings.
Student	- Follow the at-home digital learning schedule by being on-line and engaged with Zoom classes - Complete the required assignments. - Navigate the digital site for learning and ask questions when they arise. - When requested, meet digitally with teacher, program facilitator, and/or principal. - Participate in standardized testing in DIBELS or MAP.
Teaching Staff	- Support student with the at-home digital learning schedule by providing feedback, grading, and answering questions as well as teaching classes via Zoom. - Assist student in navigating the digital site. - Monitor the attendance of the classroom's students as well as the completion of assignments and report progress to administration. - Schedule and complete all standardized testing as directed by the Florida Conference.

Athletic Eligibility

All students who wish to participate in LAA's Athletics programs must be in-person students meeting the eligibility requirements as outlined in LAA's Student Handbook. However, as of the date of this publication, no Athletics programs are being offered.