



OCS Discipline Policy

Our goal at OCS is to have a school where all students learn and thrive. We will seek to teach and to motivate our students through encouragement and positive reinforcement. However, when students make choices that are disrespectful or pose a safety concern to their teacher, classmates, or school, here are the steps we will follow to resolve the issue.

(Depending on the severity of the incident, any of these steps may be bypassed.)

- If a student chooses not to follow school or classroom rules or procedures, an incident report will be sent home. This report must be signed by a parent and returned to the teacher the following day. The report will be filed in the office. Parents can feel free to contact the teacher for more information on any incident report sent home. Depending on the severity of the incident, a teacher may contact the parent for further discussion on the incident. If a student becomes so uncooperative that he/she will not obey the teacher or principal within an appropriate amount of time, the parent/guardian will be called and the student may be sent home to recover.
- If a student's choices continue to disrespect the teacher, other students, or the learning environment, a meeting with the principal, teacher, student, and parent will be requested. The goal of this meeting will be to work together to support the student in devising a strategy to help him/her change behaviour.
- In the event that the behaviour continues to be an issue, a discipline team consisting of an elementary teacher (not the student's classroom teacher), high school teacher, the principal, and a board member will meet to address the situation. This team will make the final decision on any consequence(s) they deem appropriate.
- At OCS we abide by a strict hands off policy. If a student chooses to resort to physical contact, which could be viewed as aggressive or dangerous in any way towards a student or staff member, the parent will be called and the student may be sent home for the remainder of the day. If the physical contact is repeated, the parent will be called for a meeting and the student may be suspended for an amount of days as is determined appropriate by the Principal. A third offence may result in the incident being taken to the School Board for their determination of consequences.

(Consequences may include suspension or expulsion)

I, _____ have read and understand the above policy.
(parent/guardian printed name)

Parent Signature: _____ Date: _____