

**St. Mary's Episcopal Church**  
**Vestry Minutes 2-18-2018**

A quorum was present and the meeting was called to order by Rev. Susie Comer. The following members were absent: Bill Adams, Linda Joseph, and David Harshaw.

The meeting opened with *A Prayer for the Human Family* given by Rev. Comer from the Book of Common Prayer

Motion by Robert Oliver to approve minutes of January 21, 2018 as corrected. Motion was seconded and adopted.

Bunny Johnson, Treasurer, presented the financial report. The written report will be filed for audit, having been approved by the Vestry.

The Treasurer outlined the need to upgrade the accounting program, including technical support. Mike Watson moved that the Treasurer be authorized to contract for online accounting software not to exceed \$500.00. Motion received a second and adopted.

Mike Watson reported on the charter of a Financial Committee, to review and revise the existing committee, The Committee consists of Gregory Westerfield, Mike Watson, Bunny Johnson and John Cole, subject to the approval of the Vestry. The policies and procedures of the committee will continue to be developed.

P. Wilborn moved to approve the outlined structure of the Finance Committee with the initial committee to be composed of Gregory Westerfield, Mike Watson, Bunny Johnson and John Cole.

Further moved committee to: study and make recommendations to the Vestry

- a. the history and structure of the Strategic Reserve Fund;
- b. planned giving;
- c. five-year financial plan;
- d. Parish policies and procedures
- e. the finance committee as herein composed will comprise the committee to prepare the 2019 Parish budget.

Motion seconded and adopted.

Report was made on Police Safety meeting attended by Mike Watson. Following report and discussion, Sue Faulkner moved that Ushers and Vestry receive available training for maintaining safety for participants in services and other activity on church property. Motion seconded and adopted.

Paul Wilborn reported that he has an appointment with Circle S exterminator to get a contract amount for considering at a future Vestry meeting.

Discussion of painting handicap restroom.

Mike Watson moved that the volunteer for repainting Ladies restroom be approached about doing the handicap also.

Motion seconded and adopted.

Junior Warden's Report

Mary Black Davis advised that she has received names and contact information for individuals and firms that have been used by St Mary's that are recommended.

Senior Warden, Paul Wilborn, did not submit a report.

Priest's Report

Rev. Comer attended Council at Waco with delegates Mary Hart, Tom Hart and Libby Bluntzer. Bishop Dena Harrison will retire this year and her replacement will be elected at 2019 Council.

General Convention will be held in Austin in July 2018. Many volunteers are needed, Rev. Comer hopes to have a good number from St. Mary's attend for volunteer work. Volunteers will be allowed to attend the opening service at Palmer Auditorium at no cost.

Rev. Comer regretfully announced that the organist, Paula Blaha, has taken a full-time position at Bastrop and will not play here after March two services.

Rev. Comer expressed her gratitude in having a paid staff; and for the placement of a framed mission statement in the office.

Rev. Comer announced that an interment service for Dewey Dobbs will take place after 10 a.m. service on February 28, 2028.

The meeting was closed with a prayer for *All sort and conditions of men*

Sue Faulkner, for Bill Adams