

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
December 15, 2010**

Present: Lorraine Dierick, Jim Campbell, Kevin Varness, Natalea Brumfield, Mary Venske, Martha Krug, and John Tennefoss.

Lorraine opened the meeting with prayer, and needs were shared.

The **Bishop's Committee Minutes:** Kevin moved to approve the minutes of November 17, 2010. The motion was seconded and carried

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 12/15/2010, St. Mark's Montesano Finance Report 2010, Transaction Summary November and December 2010, and the 2010 Operating Bills and Outreach Summary.** Jim reviewed the Summary. Currently there is about a \$600 surplus, and everything has been paid. White fabric for the sanctuary has been purchased and has been delivered. Jim expects about \$500 in additional revenue for the year. Remaining revenue could be sent to the Diocesan Investment Fund (DIF) which would result in a reduction of St. Mark's Diocesan assessment in two years. Kevin noted that there will be an expense to Lupo Roofing for their service on St. Mark's roof when the bell tower recently blew down in high winds. He requested that this bill be paid promptly.

Jim moved that the net surplus at the end of the year [2010] in the Operating Budget be sent to the DIF before the end of the year. The motion was seconded and carried.

2010 Outreach was \$5,124. The net 2010 projection for all funds is \$16,845.50.

St. Mark's 2011 Draft Budget – 12/15/2010. Jim reported that the revenue projection for pledges is down. Only nine-pledge cards have been returned so far, usually there are twelve or so. He expects plate offerings to decrease also. The budget as a whole is projected to be about \$2,000 less. The Assessment for 2011 has increased \$470. **Jim moved approval of the 2011 Budget, the motion was seconded and carried.** Kevin thanked Jim for his work on the budget.

Lorraine moved to accept the Financial Report which was seconded and carried.

Funds Summary—Total is \$16,097.72

- Checking Account—\$3,537.66
- Savings Account—617.90
- Memorial Fund--\$981.69
- Diocesan Investment Fund--\$10,567.06
- Clergy Discretionary Fund--\$393.41

Diocesan Treasurer's Meeting (11/29/2010) Information – Jim attended this very informative meeting. There was an interesting presentation on the legitimate use of

church property as it applied to the state property tax exemption. We need to think about the main use of the church and programs in the church. Non-profit usage is okay – the church cannot be used for profit. A Diocesan Property Use Agreement template is available, and details this policy. St. Mark's should develop its own agreement for use next year.

Jim said that as treasurer of St. Mark's, he needs to keep the treasurer's work at church, not home. Jim has purchased a new laptop computer for himself, and his old laptop computer with St. Mark's business only will be eventually stored at St. Mark's. Jim would like to donate his old laptop to St. Mark's. Data back up and safe storage of St. Mark's laptop was discussed. Secure storage will be determined.

BUSINESS ITEMS

Last Month's Activities/Plans for Next Two Months:

- **Monthly Potluck (November 28)** – The potluck followed Sunday's church service and was enjoyed by all.
- **Christmas Planning (December 19 and 24)** – On December 19, the church will be decorated for Christmas. The Christmas Eve service will be at 5:00 pm and AA meets that evening at 7:00 pm. Following the Christmas Eve service, cookies and eggnog will be served. It was suggested that the coffee and cookies be left for the AA group. Jim will discuss the Christmas Eve arrangements on Friday with the AA representative. It was agreed that there will be Bible study the Wednesday following Christmas.
- **Annual Meeting** – It was agreed that the Annual Meeting will be January 16, 2011, preceded by the Bishop's Committee meeting on Wednesday, January 12. Jim will prepare the report for the Annual Meeting. The agenda will include requesting delegates for the 2011 Diocesan Convention and Bishop Committee member recruitment.

Vicar's Report – Lorraine suggested making St. Mark's an open facility for the Festival of Lights parade participants, possibly providing hot cocoa and coffee. The Committee applauded this idea and will speak to parade planners to ask what will be useful to do for next year.

Lorraine reported that there is a GLBT (gay, lesbian, bisexual, transvestite) organization making up a list of friendly places, including churches, for those of that orientation to worship. Their web site is CFOURII.com. Lorraine asked if St. Mark's would like to be included on the list. John requested that this be brought up with the congregation. Discussion followed.

Work renovating Bryan Park is continuing. The City of Montesano is asking for donations for the trees to be planted at \$150 each. Lorraine suggested that St. Mark's donate a tree. This item could be considered for 2011. John added that the tree could be a memorial as well.

The American Friends of the Episcopal Church in Jerusalem sent a thank you for our donation.

Someone in the Montesano Ministerial Association is developing a Christmas service newspaper ad. Jim will check on the accuracy of St. Mark's ad.

A "Blue Christmas" event will be part of the next Bible Study group, Wednesday, December 22.

Lorraine received the application for the annual Angel Tree gifting. Gifts for the children of County jail inmates are purchased and delivered by church members. These gifts are provided in the name of the inmate. Seven children are included in this year's list: 4 in Taholah, 2 in Montesano, and 1 in Belfair. This packet will be presented next Sunday and it includes a letter to the child's parent or guardian.

Other Items – John reported that Dr. Russ Larson, DDS, along with 25-dental teams went to Honduras and took care of 500 patients. Larson would be willing to make a presentation at St. Mark's. This could possibly be a community event.

The next Bishop's Committee meeting will be Wednesday, January 12, at 6:30 pm. Natalea closed the meeting with prayer.

Respectfully submitted,
Martha Krug,
Bishop's Committee Secretary