

Getting going with Zoom: A quick guide

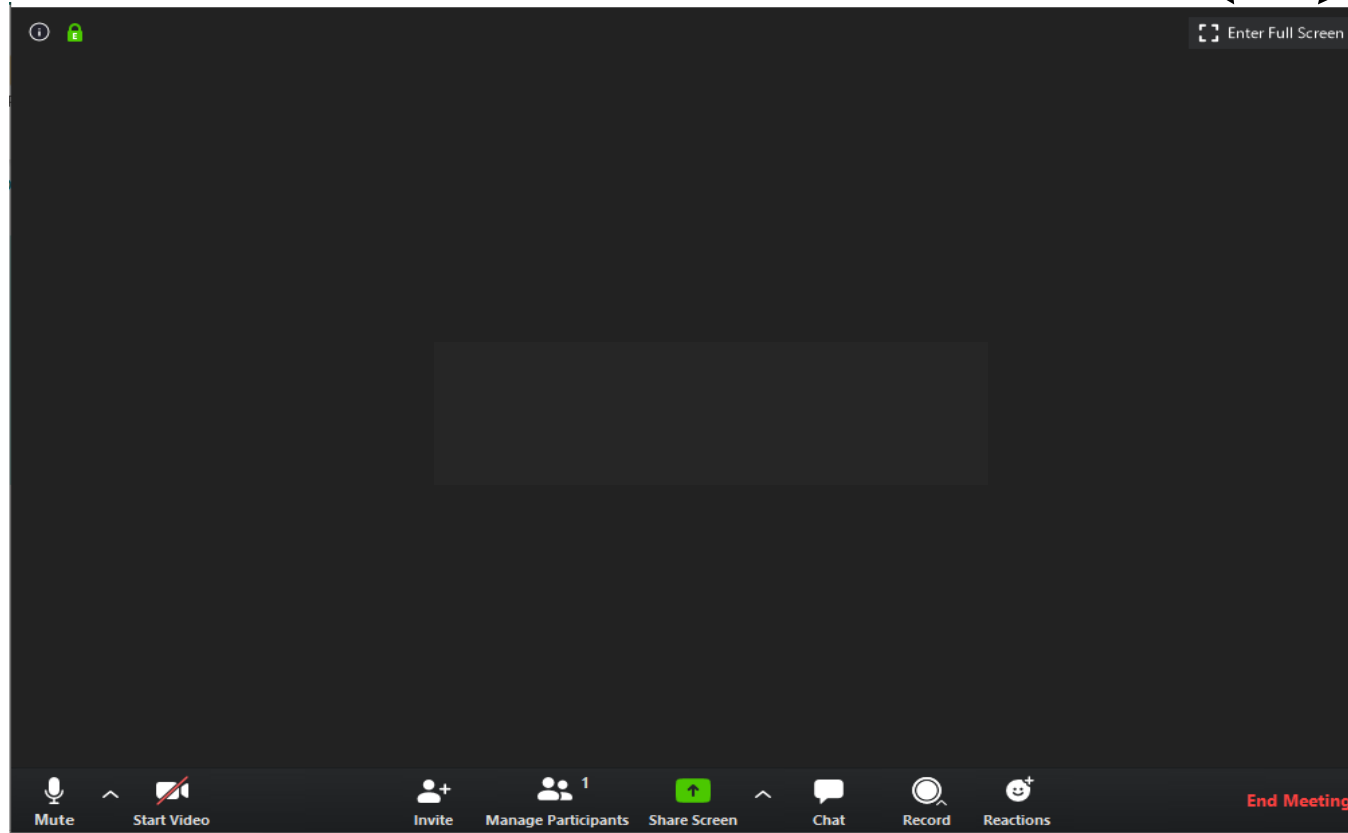
When you join a meeting you will get this screen. If all else fails exit and re select the link again in the email and try again.

You may be asked what audio you want to select. Select computer audio.

Click here to make the Zoom picture fill the screen

In this area of the screen you can also find a gallery option. This allows you to see all the people in a conference at once in smaller screens. On Sundays I'm not sure this feature will work but in smaller groups it's best to use gallery view

If you don't see this toolbar move the pointer over the screen



Mute stops people hearing you. On Sundays due to the number of people joining, this option will be disabled anyway. If you join an online small group and no one can hear you check this hasn't got a red line through it if it has click on it.

If no one can see you during a meeting check that the video icon hasn't got a red line through it. Click on it if it has.

On Sunday mornings we'd love you to interact using the chat feature. We plan on keeping an eye on comments and questions and we'll try to share a few or answer some questions.

This is where you can exit the meeting.