

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required) Outside threat

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Ruth Murdock Elementary

Date of Drill: 01/11/2017 Time drill was held: 1007 (pm/am)

Exact time required to evacuate/shelter (secure): 1 min


Total Participants: ~ 265

Remarks: One class room blinds weren't totally closed, otherwise, the drill went well.

This report is for emergency drill # 6 for school year 2016-17.

Name of person conducting drill: R. SIMPSON

Title of person conducting drill: Sargent

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title David Albert, BC EMSA

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Paul Smith BSOA SRO

OR

Fire (fire chief or designee)
Name & Title _____

Please FAX to Berrien County Emergency Management at 269-934-9023