

**ST. MARK'S
BISHOP'S COMMITTEE MINUTES
February 26, 2014**

Present: Lorraine Dierick, Jim Campbell, Bonnie Campbell, Mary Stubb, John Tennefoss, Kevin Varness, Lee Avery, Joyce Avery, and Martha Krug.

John opened the meeting with a prayer.

The **Bishop's Committee Minutes: Kevin moved to approve the minutes of January 8, 2014. The motion was seconded and carried.**

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 2/25/2014, St. Mark's Montesano Finance Report 2014, and the 2014 Operating Bills and Outreach Summary.** Jim reported a Net Operating Year-to-Date of \$-841.27. With the annual property/liability insurance payment and routine expenses, cash flow is a challenge right now. Outstanding bills for the heat pump repair, over \$700, and reimbursement to the Campbells for materials for the new parish hall baseboard and painting, over \$300, need to be covered with either regular income or a withdrawal from DIF. The DIF report for January has not been received. Cash flow was discussed. **Kevin moved to pull \$1,000 out of DIF to pay the bills – the motion was seconded and carried. Kevin moved to accept the Financial Report. The motion was seconded and carried.**

Funds Summary – Total is \$31,540.60

- General/Designated Checking Account - \$107.41
- General/Designated Savings Account - \$518.62
 - Operating Fund - \$626.03
 - Diocesan Investment Fund -\$30,328.33
 - Clergy Discretionary Fund - \$586.24

BUSINESS ITEMS

- **Annual Meeting (2/16/2014)** – John commented that the meal was great. Jim noted that the Parochial Report and Church Leadership reports have been completed, and will be sent in to the Diocese within the week.
- **Shrove Tuesday Pancake Event (3/4/2014), Lenten and Easter Season Events -**
Lorraine reported that five people are coming from St. Timothy's, Chehalis, to work the Pancake Day early shift. Numerous volunteers have been recruited, including helpers from the Church of God. Set up for Pancake Day will be Monday, March 3, at 10:00 am. The Shrove Tuesday pamphlet will be revised to include a memorial article for Dorothy McMeekin. The Ash Wednesday service will be at St. Mark's, 6:00 pm, and soup and bread will be served at 6:30 pm. The distribution of Pancake Day donations was discussed. **Kevin moved to dedicate the donations to the**

**Children's Advocacy Center, Montesano Food Bank, and Coastal Harvest.
The motion was seconded and carried.**

- **Heat Pump System Repairs** – Jim received a bill for \$846 without details; he called Actionaire and got them to send an e-mail with the detailed expenses, and then got the bill adjusted down by \$130 (due to repeated problems with a refrigerant leak), for a new total of \$716. The pump is past warranty but is functioning efficiently with the new repairs.
- **Griddle** – Kevin provided an update. Several trial runs were made with the new griddle. Crisco worked well for non-stick pancakes! Kevin contacted a plumber without response to discuss a tankless hot water heater and plumbing upgrades to the Sacristy. He will focus on this following Pancake Day. The electrician thought our electrical panel was adequate and could easily be modified. Options were discussed.
- **Discussion about the Outside Church Walls Program to meet people in our community** – Kevin suggested having cards on the Pancake Day tables asking the question – What can our church do for the community? Jim said this will be discussed after church next Sunday.
- **Priest's Report** – Lorraine and Bonnie did jail ministry for five women. Due to jail staffing, a second group was not brought in. Inmates can now only come once a month for church. Lorraine noted that the census is up at Montesano Health and Rehabilitation. Bonnie would like to attend the Clergy Day Conference which will focus what we like about our church. Jim noted that there are dollars in the budget for training. Kevin suggested discussing Chaplains on the Harbor at the next Bishop's Committee meeting. Lorraine has an expense for pre-marital materials to be reimbursed.

The next Bishop's Committee meeting will be Wednesday, March 19, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,
Martha Krug,
Bishop's Committee Secretary