## **Payslips**

You will be receiving an email shortly from NAD Account Services (<a href="mailto:accounts@nadcloud.net">accounts@nadcloud.net</a>) which will guide you through the process of setting up your APS.net Employee Online account. This account will provide online access to your pay slips, W-2's and other payroll related information.

## How do I access APS.net Employee Online?

Once you complete your account registration, you will be directed to the Accounts application where you can manage your account settings. To navigate to the APS.net Employee Online application either:

- Enter the APS.net application URL in your browser: <a href="https://xxx.aps.nadcloud.net">https://xxx.aps.nadcloud.net</a>.
  OR
- From within the Accounts application, select the icon in the top left-hand corner and select the APS.net application.

## **Enable Pop-ups**

Be sure that pop-ups have been allowed for the APS.net application on any browsers you will be using to access your Employee Online account.

## **Browser Bookmarks**

When bookmarking the APS.net application in your browser, be sure to bookmark the APS.net URL above, and not the login screen you are redirected to.

Sample of Account Registration email that will be received

