

**Carderock Springs Citizens' Association**  
**20 April 2015 CSCA Minutes CSCA Board Meeting**

Board members present: *Anne Carlson, Bill Moore, Jack Orrick, Phil Rider, Donna Schwartz*  
Also present: Stefan Lo Buglio

**1) Opening and Comments –**

Phil Rider called the meeting to order.

**2) Secretary's Report –**

The March Meeting minutes were approved with minor changes suggested during the review process.

*Donna will consider March Meeting minutes final.*

**3) Treasurer's Report –**

Rob Gorman communicated the Treasurer's report via email. The initial response for dues payment was good; there were > 90 replies in the first days. The Treasurer's report was approved as presented.

**4) New Business –**

CSCA Board Annual Meeting

The annual meeting is planned for Sunday, April 26 at 6:30 pm. The agenda will be: 1) Welcome remarks and acknowledgement of individuals who supported the CSCA during the year by Phil Rider; 2) Treasurer's Report by Rob Gorman; 3) Announcements by Jack Orrick; 4) Election of the 2015 CSCA Board; 4) Brief report from Quarry Springs Condominiums; 5) Presentation by Artis Senior Living.

***ACTION: Phil to send multiple reminders for the annual meeting.***

***ACTION: Phil to bring wine and beer; Anne to bring soda and water; Bill to bring cups, plates, and napkins; Board members to bring cheese, crackers, fruit, desserts (finger food only).***

***ACTION: Board members to arrive at 6 pm to set up room.***

***ACTION: Board members to provide names of people to acknowledge to Phil.***

***ACTION: Anne to prepare signs and post prior to the meeting.***

***ACITON: Board to gather at end of meeting for group picture (taken by Mary Lou Shannon).***

**5) Other Business**

House Tour

Jack is continuing to plan the Carderock Spring House Tour (June 7, from 3 – 5 pm) Seven homes will be included including 2 homes with rain gardens, as well as one rain garden only. The cost of the tour will be \$10/person (with no charge for children). Participants will go to the clubhouse to pay their fee and receive a brochure that will serve as their ticket. The brochure will have a short description of each remodel as well as a map indicating the home locations. Jack will contact Alison Ewing to see if the Girl Scout troop would like to participate as greeters at each house. CSCA board

members whose homes are not on the tour will be asked to help with the tour. Bill has indicated that is not available.

***ACTION: Board members to inform Jack if they are available to help with the House Tour.***

***ACTION: Jack to complete the brochure for the house tour (and ask others for help as needed).***

#### Architectural Review Committee (ARC)

Mary Lou sent a name of an architect (Noureen Cholan) who lives in Carderock Springs to Jack as a potential addition to the ARC. The lack of an ARC coordinator was discussed. The need for this role will be discussed with Scott Wilets.

***ACTION: Jack to provide Noureen Cholan's name to Scott Wilets as a potential new member for the ARC. Jack to ask Scott if an ARC coordinator is needed.***

#### Tree Resource Contact

The board discussed the need to identify a person to serve as tree guidelines coordinator to fill the role formerly performed by Lisa Deyo. In the interim, Phil has recommended that people who would like to remove a tree read the guidelines and covenants and then speak to an arborist. Jack suggested as an alternative to having one point person for this role to have a list of approved/selected arborists that would be well versed in the CSCA tree guidelines and covenants.

#### NextDoor

Bill will continue to investigate the use of NextDoor and meet with Margie Orrick about its potential use.

***ACTION: Bill to meet with Margie Orrick to discuss the use of NextDoor.***

#### CSCA Newsletter

The next newsletter will be distributed near the end of May to include logistics on the house tour, a brief summary of the annual meeting, a request for neighborhood tree coordinator, as well as other articles. The proposed cutoff date for articles is May 7.

***ACTION: Jack to coordinate with Noelle on the timing of the next newsletter.***

Meeting adjourned.