

**Carderock Springs Citizens' Association**  
**April 21, 2014 CSCA Minutes CSCA Board Meeting**

Present: Rob Gorman, Larry Ondrejko, Jack Orrick, Phil Rider, Donna Schwartz, Mary Lou Shannon, Bob Stocker, Gunnar Tomasson, Scott Wilets

Opening and Comments –

Phil Rider called the meeting to order.

Phil introduced Rob Gorman who will be on the upcoming list of Board nominees as the new CSCA Treasurer. Those in attendance introduced themselves with a brief statement of CSCA role.

Discussion –

1) Secretary's Report –

Gunnar Tomasson presented the March Meeting minutes for review. Gunnar noted that no change or edit comments were received on the draft distributed for review. Following discussion, the minutes were approved as presented.

*Gunnar Tomasson will consider March Meeting minutes final.*

2) Treasurer's Report –

Bob Stocker provided the Treasurer's Report, beginning with the status of dues received. With only the initial dues notice having gone out, 80% of the dues goal for the year has been reached. Many households responded to the second dues notice last year, suggesting that the dues goal should be met. The first year which Bob was involved, approximately 250 households joined the CSCA. So far, 247 households have joined.

*The Treasurer's Report was approved without changes.*

3) CSCA Annual Meeting –

The annual meeting is scheduled for April 28th. The start time will be 6:45 pm for the wine and cheese. At 7:15 pm, the business portion of the meeting will begin and is scheduled to last 30 minutes. At 7:45 pm, the speaker portion of the meeting will begin.

Phil will contact Barbara Ames about bringing wine as she has for recent events. Mary Lou Shannon said that she had three bottles remaining from the Newcomer's Party which she would bring. Donna Schwartz offered to purchase and bring bottles of water. Phil said he would take care of the cheese and crackers.

Format of meeting will be:

- 6:45 pm – 7:15 pm: Gathering with wine and cheese
- 7:15 pm – 7:45 pm: CSCA business
  - Gunnar Tomasson – Recap of last year's meeting
  - Bob Stocker – Treasurer's Report

- Phil Rider – Recap of the year’s highlights/accomplishments
  - Diane Karlik – Environmental Committee Recap
  - Phil Rider (filling in for Mary Lou Shannon) – Welcome Committee Recap
  - Jack Orrick – Discussion of covenants and tree guidelines
  - Eric Nothman – Discussion of the camping and canoeing trips he has organized
  - Elections
- 7:45 pm – 8:45 pm: Guest speaker on topic of neighborhood watch/security

With the topic being neighborhood watch/security, Jack Orrick suggested that Bill Moore might talk about some of the information he has researched regarding security camera installation.

With the very full agenda, everyone will be limited to five minute speaking time during the CSCA Business portion of the meeting.

Phil asked Board members to arrive at 6:15 pm to help with set up.

*Mary Lou to provide discussion points for Phil on the Welcome Committee recap*

*Phil to contact Barbara Ames to discuss her availability to purchase and bring wine to the meeting*

*Phil to contact Eric Nothman and Bill Moore regarding discussion points and availability.*

*Request that CSCA Board members arrive at annual meeting at 6:15 pm to help with set up.*

#### 4) Hosting of Historic District Commissions Event -

Donna Schwartz has been coordinating with Josh Silver of the Maryland Association of Historic District Commissions (MAHDC) on the upcoming MAHDC event to be hosted by the CSCA at the Clubhouse. Donna provided a status of the event planning and format.

The MAHDC has conducted a similar event twice before in other neighborhoods. MAHDC will bring the food and wine. The participants will meet at the clubhouse for about 30 minutes, have a 30 minute walking tour, then return to the clubhouse for a discussion/presentation. Josh Silver has asked whether anyone would be available to discuss Bennett’s vision for Carderock Springs. Donna suggested to the Board that Mary Lou’s poster boards with Carderock photos and information could be re-used and arranged at the clubhouse during the event.

Scott Wilets, as the ARC representative in attendance, said that he could speak to the topic of Bennet’s vision but had a schedule conflict. He did suggest that topics such as the neighborhood covenants and enforcement of the ARC guidelines could be included in the discussion.

Donna will confirm plans with Josh, including details of how walk should be planned (e.g., multiple Carderock models vs single model) and responsibility for food and drink. Some of the details conflict with what Phil initially discussed with Josh so Donna offered to confirm key points.

*Donna will confirm event plans with Josh Silver of MAHDC.*

*Identify person who would be available to discuss Bennett’s vision for Carderock Springs*

*Donna, Mary Lou and Scott to discuss and coordinate the MAHDC event*

5) Other Issues –

Diane Karlik requested some items for Board discussion. Those items included the expanding the Committee topics, via either expanded scope or the creation of new Committees, to include utilities and security. Phil suggested that Committee discussions be postponed until the new Board was in place since the new Board would be responsible for executing any changes.

Jack suggested mentioning the idea of a new committee at the annual meeting.

With the CSCA Annual Meeting scheduled for April 28<sup>th</sup>, Diane assumed that the board would prefer if the newsletter deadline follow the meeting. The Board discussed options and decided to move the deadline by one week. Phil will notify Noelle Lewis of the change.

Scott mentioned the idea of regularly including ARC comments and thoughts in the newsletter to highlight covenants. He thought an overview of the covenants and ARC would be useful in the “Welcome” packages.

*Discussion of safety and security as committee topics to be held once new Board is in place.*

*Phil to notify Noelle Lewis of the change in newsletter schedule – postponed one week.*

6) ARC Membership –

Jack said he contacted David Wahl and he is willing to serve as an ARC member. David is architect with Hickok Cole and would be replacing Ryan Robbins who is soon moving from the area. The Board discussed and approved David’s nomination as an ARC member.

*The Board approved David Wahl as a member of the ARC.*

Meeting adjourned