



Midland Adventist Academy's COVID Reopening Safety Procedures

On-site School

In accordance with Governor Kelly's Executive Order No. 20-59, all students, faculty, staff, and other visitors are required wear a face covering at all times except:

- while eating
- while working, other than to prepare food, in a room or office that is (1) not open to students or visitors and (2) in which individuals can maintain a 6-foot distance from other individuals with only infrequent or incidental moments of closer proximity
- while engaged in an activity during which it is unsafe or impossible to wear a mask or other face covering
- people with a medical condition that prevents wearing a face covering
- children who are not students and are five years of age or younger

Individuals must maintain a 6-foot distance from other individuals with only infrequent or incidental moments of closer proximity.

- This requirement does not apply to in-person instruction in classrooms when masks or other face coverings are worn.

School Arrival

- When families arrive in the morning, they should pull their vehicle up to the curb in front of the main school entrance (by the flagpole). Students should exit the vehicle within the designated drop off zone and walk to the front doors. Social distance markings will be present on the concrete and procedure reminders posted.
- Staff will assess the each student's health and ask screening questions at the front doors and either:
 - permit the student to enter and wave to the parent to let them know they can leave

OR

- walk them back to the vehicle to explain why they are not allowed to attend that day (see *Illness Protocol for Returning to School* for the procedure to school)

- All staff and students will have their temperature taken using a non-touch infrared thermometer. If a person exhibits a temperature (greater than 100.4 degrees), their temperature will be taken using an oral thermometer. If they still exhibit a temperature, they are not allowed to come to school that day.
- If a person exhibits two of the following symptoms without an obvious explanation they will not be allowed to come to school that day:
 - Chills
 - Rigors
 - Muscle or body aches
 - Fatigue
 - Headache
 - Sore throat
 - cough or shortness of breath
 - new loss of taste or smell
 - diarrhea
- Students will report immediately to their classroom after being cleared for entrance.

School Visitors

- All visitors must answer “no” to the following questions to be allowed to enter the school:
 - Do you have a fever, cough, or shortness of breath?
 - Have you visited any of the restricted travel advisory locations on the KDHE list within 14 days?
 - Have you had close contact with anyone in the past 14 days who has been diagnosed with COVID-19?
- All visitors will be signed in/out by the office manager. If a parent needs to pick up a student during the school day the student will be sent out to meet the parent in the entryway.

School Day (K-12)

- Classroom and entrance doors will remain open while students arrive at school.
- High school lockers will be assigned to keep class cohorts together and allow as much social distancing as possible.
- No drinking fountain use. Students and staff will supply their own water bottles. A water bottle refilling station will be available for use in the school’s lobby.
- Hand sanitizer and disinfecting supplies will be provided in each classroom and in the front entryway. Students and faculty will sanitize their hands no less than once every hour.

- Students will have assigned seating in classrooms and cafeteria. This will allow accurate cleaning should a student be positive for COVID-19.
- Student desks are arranged so all students face the same direction within a classroom. Desks will be separated to allow for maximum distancing.
- Bathroom usage:
 - Kindergarten - Use classroom bathroom exclusively
 - 1st & 2nd - Use classroom bathroom exclusively
 - 3rd - 6th - Use elementary bathrooms exclusively
 - 7th - Use elementary bathrooms exclusively
 - 8th - Use elementary bathrooms exclusively
 - High school - Use high school bathrooms exclusively (Not locker room bathrooms)
 - Music, Lunch, and P.E. classes will excuse students to use locker room bathrooms exclusively
- Students are encouraged to use the restroom during instructional time to reduce congestion between classes. Bathroom maximum occupancy will be posted on the doors and should be observed.
- High school teachers will rotate between classrooms while students remain in the same classroom as much as possible.
- Music classes for grades 6-12 will take place in the gymnasium to allow maximum social distancing during rehearsals. Music classes in grades K-5 will meet in the music classroom but avoid group singing for as long as it is unsafe to do so without adequate social distancing.
- Chapels will take place in the gymnasium on Fridays with chairs spaced for social distancing.

Meals

- Hot lunch staff will use face coverings and gloves at all times.
- K-8 will eat lunch in the cafeteria, spaced 6 students to a table.
- 9-10 will eat lunch in the cafeteria on Mondays and Wednesdays and in their homerooms on other days.
- 11-12 will eat lunch in the cafeteria on Tuesdays, Thursdays, and Fridays and in their homerooms on other days.
- Hot lunch will be delivered to high school students eating in their homerooms.
- Students in grades K-2 will not have microwave access. Students in grades 3-12 are discouraged from bringing lunches that require microwave use.
- Temperatures will be taken at lunch.

- Students will wash their hands before and after eating lunch.

Recess

- Recess will be staggered to limit the number of students.
- Students will wash their hands when going to and returning from recess.
- Playground equipment will be routinely cleaned.
- Masks may be removed while actively engaged in physical activity, as well as when outdoors and social distancing is practiced.

Bus

- Parents are required to provide face coverings for students riding the bus. Face masks should be worn at all times on the bus.
- All students boarding the bus will be required to use hand sanitizer upon entering the bus. Hand sanitizer is available on the bus.
- Students will sit one per seat or with a sibling or member of the same household. Students should use the same seats each day.
- The bus will be filled starting from the back first to prevent students from walking past each other.

Sports

- Sharing of equipment will be limited.
- Equipment will be cleaned between uses.
- Maintain social distancing of six feet when not engaged in activities.
- Masks will be worn when not engaged in physical activity and six feet of distancing is not feasible.
- P.E. classes will minimize activities that use shared equipment and/or do not allow for social distancing.
- P.E. classes for grades 7-12 will not require changing into athletic attire. If a student desires to change for P.E. classes, locker rooms will have a maximum occupancy of 4 students.
- (Sports season viability will be determined based on guidance from the KSHSAA)

Dismissal

- High school students will wait in their classrooms until their rides arrive or until 30 minutes after dismissal at which time they will wait in the lobby and practice social distancing.

Illness Protocol for Returning to School

- Staff and students who are excluded from school will not be able to return to school until:
 - 10 calendar days have passed since the first symptom appeared AND they are fever-free for 72 hours without the use of fever-reducing medication. Symptoms should also be improving.

OR

- They have one negative COVID-19 test. If they had one positive COVID-19 test first, the student or staff member cannot return until they have two negative COVID-19 tests 24 hours or greater apart.

OR

- Student or staff member has a doctor confirmed explanation of symptoms and is fever-free for 72 hours without the use of fever-reducing medication.
- If a student or staff member lives with an individual who has tested positive for COVID-19, they are not to attend school until completing a 14-day quarantine period which begins after last exposure to an active COVID-19 case.
 - For example: if a household member tests positive for COVID-19, other members continuing to live in the same household would start their 14 day quarantine after the individual with COVID-19 tests negative or completes their protocol for returning to school.

Cleaning and Disinfecting

- Students are educated about hand washing/sanitizing and general hygiene practices through posters, videos, and class talks.
- Sneeze guards installed in the front office, between bathroom sinks, and in the computer lab.
- Shared spaces will be sanitized frequently during the school day and thoroughly at the end of each day.

Emergency Drills

- Drills will be conducted on a per-classroom basis when possible to minimize hallway traffic.

Distance Learning Aspect

- Teachers will maintain a digital curriculum to accompany in-class instruction allowing for easy transition to virtual learning when necessary.
- If a family is uncomfortable with on-site instruction Midland is offering, optional live streamed classroom distance learning will be available at parent request with approval from administration.

Hybrid School

Will occur if the government sets a limit on the number of people in a building which makes full in-person school impossible.

Schedule

- K-2 Meets every day
- 3, 5, 7, Fr, Jr – In-person classes on Monday/Wednesday
- 4, 6, 8, So, Sr – In-person classes on Tuesday/Thursday
- Online on Friday for all (or a day for catch-up work and virtual office hours)
- Masks mandatory
- Music in gymnasium
- Lunch in classrooms. No Hot Lunch.
- Virtual chapel on Fridays
- No Athletics

Virtual School

Last resort option if schools are mandated to stop in-person education.

Development Team:

Midland Adventist Academy's Staff

Troy Rincon, MAA Board Chair

Dr. Dan Berry, physician

Mrs. Julie Skinner, parent

Sources

American Academy of Pediatrics

Blue Springs School District

CDC

Governor Kelly's Executive Order No. 20-59

Independence School District

Johnson County Department of Health

Kansas Board of Education

North Kansas City Public Schools

Raymore-Peculiar School District

Shawnee Mission School District (draft)