



## SRASA BOARD OF DIRECTORS MEETING

**MEETING:** 5.30pm Monday 18<sup>th</sup> September 2023  
**LOCATION:** The Robin Hood Hotel

WELCOME (ATTENDANCE) – (MB)

Present:

M Boyce (MB)

A Cope (ACp)

J Rogers (JR) (Ex Officio)

S Abishara (SA) (Ex Officio)

A Challans (ACh)

D van Zon (DvZ) (Ex Officio)

L Aspinall (LA)

J Perricone (JP)

A Skinner (via Teams)

1.1 CONFLICT OF INTEREST DECLARATIONS - N/A

1.2 1.2 APOLOGIES –  
S Meek (SM)

1.3 1.3 GUEST(S) – N/A

### 2. **CONFIRMATION OF THE MINUTES AND MATTERS ARISING FROM PREVIOUS MEETING** – (MB)

July and August minutes to be approved by circular resolution.

### 3. **THE SOUTHERN**

3.1 1834 Contract update – (MB/SA/AC)

N/A

3.2 Southern Committee verbal update (MB/SA)

N/A

**Action**

### 4. **STRATEGIC PILLARS**

#### **4.1 PERFORMANCE**

4.1.1 July and August 2023 Financial Reports

SA spoke to the financials. We are watching the cash flow now due to some significant jackpots recently.

**Approved**

Move: AC

Second: LA



#### 4.1.2 Approval of June 30 Financial Report – (SA)

SA spoke to financials. Nexia Ewards Marshall Audit Report was provided and discussed. The audit resulted in no issues to address, only a couple of recommendations. These will be discussed in Finance and Risk Committee. One recommendation was for documentation of delegation responsibly.

##### Approved

Move: AS Second: JP

#### 4.1.3 Finance and Risk Committee update – (MN)

N/A

##### Action

Move: Second:

#### 4.1.4 Squash Risk report – SIA conference, NIF & Director Training – (JR)

James spoke on Integrity in Sport Conference. Gave update on regulations and gave recommendations. Suggested we are currently following legislation, but there are many ways we can improve.

To improve management, JR suggested that we could implement NIF guidelines by training volunteers and JR becoming Squash SA MPIO.

JR Raised that the Directors Code of Conduct is required, only in draft form. This led to the discussion on the number of policies and procedures that are yet to be written.

##### Action

JR to discuss with counterpart's interstate on implementation of NIF.

ACh to create a global view of policies and procedures. This workload needs prioritisation and sharing workload to implement policies.

JR to rank recommendations from SIA conference for board.

#### 4.1.5 Business Plan Update (JR/SA)

New one page, colour tabled plan. There will be a larger document behind this one page plan. Trying to make goals achievable and show measurements of performance. Strategic pillars have a predominance in participation.

Include stakeholder engagement re facilities. How to measure relationships with government, councils, re new facilities. How to measure outcomes.

Include stakeholder engagement as a strategic pillar, include a measurement of contacts with government and councils.

##### Action:

JR to remove percentage changes and make nominal targets.

JR to change Squash SA facility strategy to general advocating for facilities.



#### 4.1.6 AGM update

SA discussed new AGM Notices. They were sent out to Life Members and Clubs on the 8<sup>th</sup> September. The documents sent made it clear to all members the skill sets the Board is looking for in new nominations.

3 board members are up for re-appointment. Those who were board appointed will be re-appointed in the board meeting following the AGM.

Financial Accounts have been signed off. Annual report is close to being finished.

Waiting for board nominations.

Post AGM, board meeting.

ACH want to ensure clubs follow constitution when nominating members. There are rules around the number of board nomination a club can give. There must be compliant nominations, on correct forms and submitted by 25<sup>th</sup> October, or will not be accepted. There must also be appropriate representatives moving and seconding motions.

Office to send out calendar invites to Life Members and Clubs, ask who they are sending to represent their club. They may dial in for the official business only at 7pm, after giving out run sheet.

If quorum isn't obtained, AGM needs to be repeated.

#### **Action:**

JR to send calendar invites to all members for the AGM. Reminding members to submit by 25<sup>th</sup> September.

JR to call around clubs closer to the time.

### **4.2 PARTICIPATION**

#### 4.2.1 SQA affiliation update– (JR)

Based on call around to clubs in the last few days, 2/3 of clubs have agreed to affiliate.

The current problem is that some clubs don't have ABN, so they can't set up PIN payments. This results with players not being able to accept individual members for the clubs.

We need to send the message to Squash Australia Board that the system can't control our processes.

We are 15% competition for clubs who have set up PIN payments and created Payment Classes.

The constitution has been written to describe what is required for clubs to be members of Squash SA. Club governance needs to be set up correctly, clubs should have an ABN, and have appropriate policies in place as required.

#### **Action**

JR to look up ABN of all clubs (JR)

JR to quantify clubs without ABN and the impact of participation if they do not affiliate.

JR to ask Squash Australia why they are insisting all clubs have ABN.

JR to ask Squash Australia how is drop of a given percentage of players is going to impacted them when applying for government grants. Contact other state to do same.

### **4.3 PROFILE**

NIL



5. **GENERAL BUSINESS**

JR shared that the ORSR grant has increased from \$20,000 to \$25,600. This figure will continue to go up with me complete the benchmarking surveys.

Squash SA have rejoined Sport SA.

The AJC is next week, James, Lucas and Deb leave on Monday 25<sup>th</sup>.

6. **POLICIES AND PROCEDURES**

NIL

7. **IN CAMERA**

NIL

8. **BOARD DIARY**

- 8.1 Date of next Board Meeting and future Board meeting will be sent as calendar invites.  
October 23<sup>rd</sup> (post AGM Board Meeting, The Southern)

9. **AOB**

10. **CLOSE MEETING 7.20pm**