

# **Terms & Conditions**

(Updated on 27th July 2022)

These terms and conditions ("T&Cs") sets out the basis by *Press On Music SG Pte Ltd* ("we", "us", or "our") in which shall apply to all students who enroll for classes (including trial classes) and events (including workshops) and/or purchase class packages with Press On Music SG Pte Ltd.

## LESSONS

Should you wish to cancel or reschedule a lesson (only applicable for Individual & pair lesson settings), you are required to cancel via Press On Music app portal at least one day before your lesson in order to have the lesson to be canceled or rescheduled. Notification must reach us during our official operational hours.

Cancellation or rescheduling options are not available for group lesson settings.

Should the late cancellation be due to medical and other urgent reasons, you shall discuss with your coach for an equivalent make-up lesson of 15 minutes within the 2 weeks period, otherwise, it shall be considered to be forfeited.

Should your coach be unable to conduct lessons on the day due to unforeseen circumstances, we will inform you at the earliest hour and the lesson will be rescheduled to another day and time for you within the package validity period. Alternatively, you may opt for another experienced coach to stand in for your lesson.

Group lessons are catered to a minimum number of 2 students, with a duration of 1 hour. Should the number of students fall below the minimum, the class may either be arranged to be merged with other group lessons of similar level or lessons to be conducted with a duration of 30 minutes.

No lessons will be conducted on public holiday. Alternatively, you may request for an additional chargeable lesson on other days within the week to keep up with your learning momentum.

Every 4 lessons has to be attended within the 6 weeks validity period.

Students who purchased the 3-month promotional package are entitled to additional 2 free lessons which are non-cancellable and have to be utilized within the validity period. Hence, no make up or rescheduling will be given for any absence.



Students who are absent for more than two weeks may apply for deferment by emailing to <u>team@pressonmusicsg.com</u>. Meanwhile, subsequent slots will be released for new incoming students.

You are encouraged to use our portal app (classbooking.pressonmusicsg.com) to make purchases for any courses offered and to check on necessary information such as lesson records, scheduled lessons, lesson credit balance, payment details etc.

#### PAYMENT

A one-time registration fee of \$35 is applicable for new enrollment.

Payment may be made in cash, bank transfer, PAYNOW or personal cheque to Press On Music SG Pte Ltd.

We reserve the right to suspend or terminate the lesson for any pending payments more than 2 weeks.

No refund, transfer or credit of any course fees will be allowed under any circumstances.

Any pending payments with a due date that falls on a 4-lesson block monthly package or a 12-lesson block 3-month package will be charged with a \$10/week late payment fee going forward.

You are required to notify us in writing at least 2 weeks in advance if you wish to apply for deferment/withdrawal. Subsequent slots will be released publicly for incoming bookings.

## ACCOUNTS

When you create an account with us, you must provide us information that is accurate, complete, and current at all times. Failure to do so constitutes a breach of the Terms, which may result in immediate termination of your account on our Service. You are responsible for safeguarding the password that you use to access the Service and for any activities or actions under your password, whether your password is with our Service or a third-party service. You agree not to disclose your password to any third party. You must notify us immediately upon becoming aware of any breach of security or unauthorized use of your account.



## LINKS TO OTHER WEBSITES

Our Service may contain links to third-party web sites or services that are not owned or controlled by Press On Music SG Pte Ltd. Press On Music SG Pte Ltd has no control over, and assumes no responsibility for, the content, privacy policies, or practices of any third party web sites or services. You further acknowledge and agree that Press On Music SG Pte Ltd shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with use of or reliance on any such content, goods or services available on or through any such web sites or services. We strongly advise you to read the terms and conditions and privacy policies of any third-party web sites or services that you visit.

## **RECORDINGS/PHOTOGRAPHS**

We reserve the rights to take recordings or photographs during classes or performances or at any venue for use in promotional and marketing activities. The ownership and rights of recordings or photographs shall belong to us and students are not entitled to any payment from the commercial use or exploitation of such photographs or recordings. Any student who wishes to opt-out of being recorded or photographed must inform us in writing. He or she may not be permitted to participate in classes and performances where the School will record or photograph them.

## INTELLECTUAL PROPERTY

The content of our classes, courses and performances, including course syllabus, lesson materials and music composition arrangements, is our proprietary information and must not be disclosed or released to any third party without our prior approval.

We are the sole legal and beneficial owner of all rights, titles and interests in and to any intellectual property right(s) conceived, originated, created and/or developed for and on by us or students for, during or pursuant to any classes, courses and performances. Such rights include, without limitation, all rights which may subsist in trademarks, patents, registered or unregistered designs, copyrights, lesson materials used in classes and courses, ideas, knowhow, methodologies and techniques. Students shall not use or otherwise exploit in any manner whatsoever, any of these rights without obtaining the prior written consent of us.

## LIMITATION OF LIABILITY

Save for death or personal injury resulting from negligence, we and/or our directors, officers, staff, contractors, agents and representatives, shall not be liable to any student for any claim, loss, damage or harm howsoever arising, whether by act or omission, including but not limited to any breach of contract or breach of duty or negligence.

Without derogating from the foregoing, in the event that liability is established against the School and/or its directors, officers, staff, contractors and agents, such liability shall not in the



aggregate exceeds the fees paid by the student to us for the student's latest enrolment in a term or course/ the latest class package purchased by the student (as applicable).

#### **PERSONAL DATA**

You are deemed to allow us to use your personal information for administration and reasonable commercial or non-commercial purposes according to the Data Protection Policy.

#### CHANGES

We reserve the right, at our sole discretion, to modify or replace these T&Cs at any time as it deems fit without any prior notice. For existing students, any revised T&Cs shall apply when a student enrolls for the next term or course and/or a student next purchases a class package from us.

#### CONTACT US

Should you have any questions about the terms and conditions stated, kindly approach our team via team@pressonmusicsg.com for more details.