

**ST. MARK'S  
BISHOP'S COMMITTEE MINUTES  
March 25, 2015**

Present: Virginia Nelson (guest, from the Montesano Community Center), Lorraine Dierick, Jim Campbell, John Tennefoss, Kevin Varness, Joyce Avery, and Martha Krug.

Lorraine opened the meeting with a prayer.

**Montesano Senior Center Discussion** – Montesano Senior Center Director, Virginia Nelson, explored the Center's recent history and their current efforts to find a permanent home. The Center had been renting space in the Odd Fellows Hall on Marcy Street 24/7 for \$1,200 a month. The end of December 2014 the rate was increased to \$2,400 a month. Unable to meet that rent level, the Montesano community asked how they could help the Center. The Odd Fellows Hall was vacated February 24, and the Center has temporarily moved to City Hall. Nelson said they have a 21-day permit to operate in the City Hall kitchen which is not a commercial kitchen. Searching for a permanent location, 17 properties have been looked at in Montesano. A feasibility study is currently being done on the former Timberland Bank location, next to the Bee Hive. In 2005 an endowment was given to the Senior Center. Their annual budget is \$96,000. In 2014, 10,500 meals were served generating \$42,000 in meal revenue. The City of Montesano donates \$15,000 a year and \$20,000 to \$30,000 is generated at their annual auction. Nelson reviewed anticipated costs – a commercial kitchen may cost \$50,000. They will look at grants. Current operating expenses were reviewed. Nelson said that donations to the Senior Center could be earmarked.

The **Bishop's Committee Minutes: Kevin moved to approve the minutes of February 15, 2015. The motion was seconded and carried.**

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 3/22/2015 (last - 2/24/2015), St. Mark's Montesano Finance Report 2015, and the 2015 Operating Bills and Outreach Summary.** Jim reported that 2015 revenue is slightly ahead at this time after paying the Clergy Conference registration and CADO dues for our clergy. Operating expenses: all bills are paid current, Outreach paid to date is \$1,199, and the required Diocesan Assessment of \$699 was paid. Chaplains on the Harbor will pay Rev. Sarah Monroe's Clergy Conference expenses. Jim reported that the DIF (Diocesan Investment Fund) dropped \$300 in January and increased \$900 in February. Twenty-five percent of 2015 Outreach budget has been paid out so far.

**Kevin moved that we donate \$250 to the Montesano Community Center. The motion was seconded and carried.**

**Funds Summary – Total is \$27,956.05**

- General/Designated Checking Account - \$2,035.84
- General/Designated Savings Account - \$518.78
  - Operating Fund - \$2,554.62
  - Diocesan Investment Fund -\$24,539.33
  - Memorial Fund (part of DIF) - \$1,083.11
  - Clergy Discretionary Fund - \$862.09

**BUSINESS ITEMS**

- **Meeting with TCM Missioner Richard Green.** – Missioner Green, his wife and dog visited St. Mark's on March 13 – lunch was provided. Green was impressed with St. Mark's

outreach and community integration. He recommended a focus group be developed, perhaps with AA or homeless groups. Potential could be explored. Discussion followed.

- **Priest Report** – Lorraine noted that Montesano Health and Rehabilitation is a busy place. She takes the church provided cupcakes from Thriftway for the monthly birthdays celebration (4<sup>th</sup> Tuesdays), and enjoys playing old tunes on the piano for the residents. Lorraine said she would welcome other churches bringing food for the homeless monthly meal. She reviewed the 7 pm Good Friday Community Service – other churches have been asked to bring treats.
- **Other** – Jim questioned the future of the Jail Ministry. Kevin questioned stipulations on the utilization of the DIF. Jim responded that we have flexibility with utilization.

The next Bishop's Committee meeting will be Wednesday, May 20, at 6:30 pm. The meeting was closed with a prayer.

Respectfully submitted,  
Martha Krug,  
Bishop's Committee Secretary

Actions to be taken:

- Revise the Letter of Agreement
- Develop a Kitchen Privileges Form