



CALL FOR NOMINATIONS INFORMATION SHEET

SQUASH BC BOARD OF DIRECTORS

Deadline for Nominations: 11:59 pm, April 18, 2020

Squash BC is a not-for-profit Provincial Sport Organization whose mission is to *“provide leadership and direction for the growth and development of the sport of squash in BC.”* It has over 35 Member Clubs and 2,100 individual members around the province of BC.

The Board will consist of up to nine (9) Directors. The composition of the Board includes the following:

- a) President
- b) Up to seven (7) Directors-at-Large (hereafter referred to as Directors)
- c) Past Director (Board appoints annually)

With the exception of the Past Director, who has a one-year term, all Directors and the President serve a two-year term. Elected Directors are typically appointed with responsibility for various portfolios related to the operations of the Society.

The Board has a five-year Strategic Plan and Preferred Future Plan for Squash BC. Each Director is expected to play an integral role in driving these Plans forward. There will be important responsibilities attached to each Director's portfolio and committees under his/her supervision.

If you like to think creatively, engage in policy decisions, have a commitment to give back to the squash community and have a passion for squash, the Nominations Committee would like to talk with you about the board and the director's potential responsibilities and commitment. At Squash BC, we value excellence, integrity, innovation, relationships and service.

Specifically, we are looking for four Directors with the interest and skill sets in any of the following areas:

- competitions (tournaments, leagues)
- rankings
- player development
- resource development
- officiating
- coaching

Skills for Squash BC Board of Directors:

Potential candidates for the Board of Directors of Squash BC should possess:

- Good communication skills – oral and written
- The ability to lead and work with committees and other volunteers
- The ability to govern and monitor progress against set objectives
- A willingness to actively move the strategic plan and key thrusts forward
- The ability to work as part of a team whose objectives are to promote and grow the sport of squash
- The capacity to be open, flexible, creative and a big-picture thinker

Preferred related experience (one or more):

- Governance, not-for-profit stewardship and risk management
- Organizational development/strategic planning



- Financial management/accounting
- Marketing, media and public relations
- Resource development and/or fundraising
- Program expertise specific to the organization, e.g., tournaments, leagues, doubles, junior, intermediate, post-secondary, coaching, officiating, youth development, including school programs, high performance, growth of sport, etc.

In addition, it will be helpful to have people on the Board with connections such as:

- Access to foundations, corporations and individual philanthropists
- Media contacts
- Contacts with professional and service organizations.

To be eligible for election as a Director; an individual must:

- a) Be 18 years of age or older;
- b) Be an individual member of Squash BC;
- c) Be registered with a Club or Facility member;
- d) Have power under law to contract;
- e) Have not been convicted of an offense involving fraud in the past five years;
- f) Have not been declared incapable by a court in Canada or in another country;
- g) Not have the status of an undischarged bankruptcy.
- h) Has complied with the by-laws, policies and rules of Squash BC; and
- i) Is not subject to a disciplinary investigation or action by Squash BC or Squash Canada, or if subject to disciplinary action previously, has fulfilled all terms and conditions of such disciplinary action to the satisfaction of Squash BC or Squash Canada.

2020 Annual General Meeting details:

Date: Saturday, May 23, 2020

Time: TBC

Location: TBC

NOMINATION PROCESS

All Nomination forms must be submitted by an individual member of Squash BC in good standing to the Nominating Committee via E-MAIL ONLY, no later than 11:59pm PDT on April 18, 2020 to the attention of the Chair, Nominating Committee (office@squashbc.com)

If you have any questions or wish to discuss the Call for Nominations further, please contact the Squash BC Office at (604) 737-3084 or the email office@squashbc.com.

Nominating Committee

The Nominating Committee shall solicit and vet nominations for election to the Squash BC Board of Directors and shall provide a list of nominees to the Squash BC office for inclusion at the Squash BC AGM.

Nominations for Directors

A nomination for election as a Director will occur in accordance with the following:



- a) Call for Nominations will be sent to member clubs and individual members not less than 30 days prior to the annual general meeting;
- b) Call for Nominations will be posted on the Squash BC website and included in Squash BC e-newsletters
- c) Applications for nominations are to be signed by the nominee and e-mailed to the Nominating Committee, via office@squashbc.com, no later than 11:59pm, April 18, 2020.

Valid nominations will be circulated to with the AGM package no later than 7 days prior to the Annual General Meeting.

Nominations from the floor are NOT permitted.

The election of Directors will take place at the Annual General Meeting by those eligible members present and by eligible proxy votes. The vote will be done by secret ballot.

If there is only one nominee for a vacant position, then the nominee will be acclaimed. Should there be an election, the nominee that has the greatest number of votes shall win. In the event of a tie, then the President of Squash BC shall cast the deciding vote.

Directors will serve terms of two years and will hold office until their successors have been duly elected in accordance with the by-laws, unless they resign, are removed from, or vacate their office. The terms of Directors will be staggered by electing half of the Directors at each Annual General Meeting.

March	Distribute call for nominations information to all member clubs, viaSport, Sport BC and Squash BC e-newsletters
March - April	Interested members complete and submit a Nominations Form to the Chair, Nominations Committee at Office@SquashBC.com
April	Personal discussions with each person who has expressed interest in becoming a Director and a Nominations Committee member
April 18, 2020	Nominations close at 11:59pm.
Early May	Nominations Committee Report is circulated to member clubs approx. 21 days prior to the May 23, 2020 AGM.
May 23, 2020	If more than four directors are nominated there will be an election by private ballot. If there are four nominees, they will be declared elected by acclamation.



Squash BC Nomination Form 2020/21 Board of Directors

Instructions:

1. Complete and sign the following form if you are interested in becoming a Director on Squash BC's Board.
2. Collect two signatures of other Squash BC members to support your nomination.
3. Email this form to the Chair, Nominations Committee at office@squashbc.com

First Name _____	Last Name _____	Date _____
Home Address _____		
City _____	Province _____	Postal Code _____
Tel (mobile) _____	Tel (business) _____	Email _____
Squash Club Affiliation _____		
Professional Background (Occupation / Industry) _____ _____		
Education Background (Designation / Degree / Affiliation) (Institution / Year) _____ _____		
Previous experience with Corporate and/or Not-For-Profit Boards (Association Position Year(s)) _____ _____ _____		



Why are you interested in this position & what skills do you bring?

Nominee's signature		
Nominator 1 signature	Nominator 1 name & Squash BC member # _____	Date _____
Nominator 2 signature	Nominator 2 name & Squash BC member # _____	Date _____