



## **Computer and Internet Acceptable Use Policy**

Michigan Conference of SDA

The schools of the Seventh-day Adventist educational system are pleased to offer their students access to computers and the Internet. To gain access to the Internet, the parent/guardian and student must sign and return this form to the school.

The Internet is a powerful resource for expanding the educational experience of each student. Access to the Internet will enable students to explore thousands of libraries, databases, and personal information sites while exchanging messages with internet users throughout the world. Unfortunately, it is true that some materials accessible via the Internet may contain items that are illegal, defamatory, inaccurate or offensive. We believe, however, that the benefits to students in the form of information resources and opportunities for collaboration exceed any disadvantages and, therefore, support the school's choosing to make the Internet available to our students.

School computers are for educational purposes only. Since the network is provided for students to conduct research and communicate with others, access is given to students who agree to act in a considerate and responsible manner. Parental permission is required. Access is a privilege—not a right. Access entails responsibility. School staff may review files and communications to maintain system integrity and ensure that users are using the system responsibly.

Students will adhere to Christian principles and will:

- ◆ be responsible and courteous in all communications
- ◆ be responsible with all computer hardware and software
- ◆ keep their passwords to themselves
- ◆ respect the confidentiality of accounts, folders, work, and files of others
- ◆ learn about and observe copyright laws
- ◆ give credit when using material and quotes from other sources (not to do so is plagiarism)
- ◆ not attempt to access or alter unauthorized areas of a computer system

Any activity not in compliance with these rules may result in a loss of access as well as other disciplinary or legal action.

Additional regulations may be applied at the local level.

# Internet access agreement

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## Student

I understand that the Internet can connect me to much useful information.

While using the school's internet

- ◆ I will use it only for educational purposes.
- ◆ I will not look at or participate in anything that is illegal, dangerous, offensive or opposed to the Adventist values of this school.

If I accidentally come across something that is illegal, dangerous or offensive, I will:

- ◆ clear any offensive pictures or information from my screen and immediately inform my teacher.

I will not reveal home addresses or phone numbers - mine or anyone else's.

I will not use the Internet to annoy or offend anyone else.

I understand that if the school decides I have broken these rules, appropriate action will be taken. Any activity not in compliance with these rules may result in a loss of access as well as other disciplinary or legal action.

Student's name (printed) \_\_\_\_\_ School \_\_\_\_\_

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

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## Parent or guardian

I understand that the Internet can provide students with valuable learning experiences.

I understand that the school provides a filtering system on computers connected to the Internet. I also understand that the school cannot completely control what is accessed.

I accept that, while teachers will exercise their duty of care, protection against exposure to harmful information must depend finally upon responsible use by students.

I believe \_\_\_\_\_ (name of student) understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. Any activity not in compliance with these school rules may result in a loss of access as well as other disciplinary or legal action.

I decline having my child use the Internet.

Parent or guardian's name (printed) \_\_\_\_\_

Parent or guardian's signature \_\_\_\_\_ Date \_\_\_\_\_