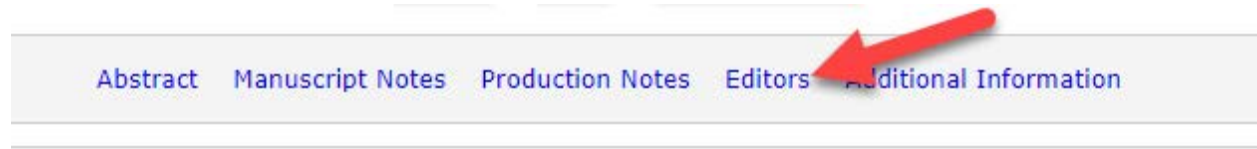


Blinding Editors

Open the Details Page and click the link that says “Editors” at the top



This jumps you down to the Editor section of the Details Page. Click on the link that says “Blinded Editors”

Editors	
Blinded Editors:	Blinded Editors
Initial Date Submitted:	Jul 31, 2018
Current Editorial Status:	With Editor
Corresponding Editor:	Bernardo B. Kleiner, Senior Program Officer

Click “Ok” on the pop-up that appears.

Warning

You are navigating to a new page; changes you have made to data on the main Details page may be lost. On returning to this page, fields that also appear on the new page will not reflect any changes made on the new page until you refresh or reload the page.

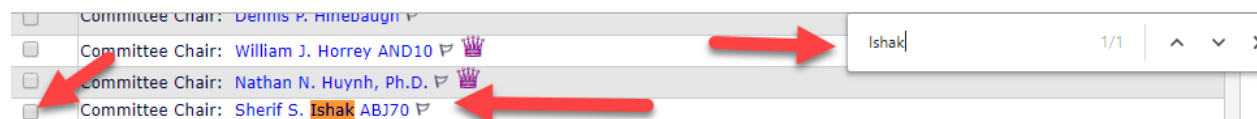
Click Cancel to return to the details page and save your changes.
Click OK to continue to the new page without saving changes.

Another window with a list of all Editors opens, the top of the page looks like this:

Blind Editor For Manuscript Number 19-01638

Check the box to block this Editor from access to this submission. Unchecking the box allows the Editor access to this submission.

Ctrl + F and enter the Editor Name you need to blind. Check the box next to their name.



Hit Submit at the bottom or top of the page.



The window will close and when you go back to the Details Page, you'll see the editor name listed next to Blinded Editors.

Editors	
Blinded Editors:	Sherif Ishak ABJ70, Committee Chair Blinded Editors
Initial Date Submitted:	Jul 31, 2018