

REGISTRATION CHECKLIST

First of all, we want to say, “**Thank you**” for considering Algood Christian Elementary for your child’s education experience. We are looking forward to a long-standing relationship between the school and your family. Please complete the following forms as thoroughly as possible and return them along with the required documentation for new students (detailed below) to the school office.

- _____ Family Information Sheet (One per family)
- _____ Emergency Information (One per child)
- _____ Consent to Treat (One per child)
- _____ GCC Media Release Form (One per family; include each child’s name on the form)
- _____ ACE Media Release Form (One per family; include each child’s name on the form)
- _____ Pick-Up Permission Form (One per family)
- _____ Computer Loan Agreement Form (One per child)
- _____ Internet policy (choose grade level that applies)
- _____ Handbook and Dress Code Agreement Form (One per child)
- _____ Weather Closure Update Form
- _____ Medication Form (if applicable)

The following documents are found on the website under the Volunteer page:

- _____ Volunteer Interest Survey (One per parent)
- _____ Verified Volunteers (Required for any parent or family member that will be volunteering at the school or any field trips, etc..)
- _____ Volunteer Driver Form (Required for any parent wanting to help drive students to field trips, performances, etc.)

Required Documentation (These are required for ALL new students)

- _____ Copy of Birth Certificate
- _____ Copy of current Report Card and records from previous school
- _____ Completed Medical Exam (This must be documented on the TN State Immunization form provided by your doctor or the Health Department)
- _____ TN Department of Health Immunization Certificate (must be current)
- _____ Recommendation form from previous teacher (teacher to complete and mail the form themselves)

Thank you for getting the documents to us; this will make the registration process flow more smoothly.
We welcome any questions; please don't hesitate to call the school at (931) 854-0259.