



Squash Australia Ltd

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Affiliations

World Squash Federation
Commonwealth Games Australia
Oceania Squash Federation
Confederation of Australian Sport
Australian Olympic Committee

16th April 17, 2020

Job Keeper Payments Update For Squash Centres

To help employers, the government has introduced the JobKeeper payment that is being delivered through the ATO.

Here are the steps you need to take to get ready:

- Assess if you and your nominated employees meet the [eligibility requirements](#). Very broadly, you need to:
 - be carrying on a business in Australia;
 - pass the Decline in Turnover Test; and
 - have employed eligible employees as at 1 March 2020.
- Subscribe to updates on the [ATO website](#) so the ATO can let you know when new information is available.
- Provide eligible employees with the JobKeeper [Employee Nomination Notice](#) to complete and return to you.
- Keep the Employee Nomination Form on file.
- Pay the minimum \$1,500 to each eligible employee who has returned their Employee Nomination Notice, per JobKeeper fortnight. The first fortnight starts on 30 March and ends on 12 April. Alternatively, you can make one combined payment of \$3,000 for the first two fortnights paid by the end of April 2020.
- Enrol for JobKeeper from **Monday 20 April 2020** using the Business Portal and authenticate with myGovID or via your registered tax agent. It is advisable to enrol by **26 April 2020** as you may lose the first series of payments if enrol after this date.
- The ATO will confirm and approve JobKeeper payments from **4 May 2020** onwards.
- Within 7 days of the end of each month, you will need to reconfirm that your reported eligible employees have not changed using ATO online services, the Business Portal or via your registered tax agent. This will ensure you will continue to receive the JobKeeper payments from the ATO. You do not need to retest your reported fall in turnover, but you will need to provide some information as to your current and projected turnover. This will be done in your monthly JobKeeper Declaration report.
- If your eligible employees change or leave your employment, you will need to notify the ATO through your monthly JobKeeper Declaration report.





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Sole traders and the self-employed can also be eligible for the JobKeeper payment if their business has experienced a downturn according to the eligibility criteria.

To receive the JobKeeper payment, self-employed people will need to make an application to the ATO and payments will be made to the nominated individual monthly in arrears by the ATO. The nominated individual **must be actively engaged in the business** and the limits below apply to each entity claiming the JobKeeper payment:

- where the business operates through a sole trader structure – one owner can be nominated to receive the JobKeeper Payment;
- where the business operates through a partnership – one partner can be nominated to receive the JobKeeper Payment;
- where the business operates through a company – one director can be nominated to receive the JobKeeper Payment;
- where the business has shareholders who provide labour to the company and receive dividends in lieu of wages – one such shareholder can be nominated to receive the JobKeeper Payment; and
- where the business operates through a trust – one individual beneficiary (that is, not a corporate beneficiary) can be nominated to receive the JobKeeper Payment.

