

# Kansas-Nebraska Conference of Seventh-day Adventists

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## Ministry Invitation *(To be completed by inviting organization)*

Name of Pastor \_\_\_\_\_

Type of Ministry \_\_\_\_\_

Dates of Service \_\_\_\_\_

I understand that as the inviting individual or organization \_\_\_\_\_

(name of individual or organization), I/we are responsible for all travel, lodging and per diem expenses

related to Pastor \_\_\_\_\_ (pastor's name) guest ministry.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Please submit the completed form to the Ministerial Director at [vcovel@ks-ne.org](mailto:vcovel@ks-ne.org) or*

Kansas-Nebraska Conference  
Ministerial Director  
3440 Urish Rd  
Topeka, KS 66614

- Pastors may be permitted up to two weeks or two weekends each year for out-of-district ministry.
- Requests must be submitted for approval to ADCOM at least two (2) weeks in advance.
- Invitations in-conference or out-of-conference must be for ministry service such as baptisms, evangelism, funerals, weddings, week of prayer services, etc.
- Days approved for out-of-district ministry are to be reported as workdays on the monthly report.
- The conference will not reimburse the pastor for expenses related to out-of-district ministry.
- The organization extending the invitation must cover all travel, lodging and per diem expenses.
- Pastors are not to allowed to receive any financial honorarium for ministry services rendered because the pastor's regular salary is remuneration for all ministry-related services performed by denominationally employed Seventh-day Adventist pastors. This includes remunerations for pulpit exchanges, evangelistic meetings, and/or weekend ministry appointments.