**Draft of the formal Prospectus**

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| Tournament Name | Insert Full Tournament Name as sanctioned by the UAE TTBA |
| Organizer: | Organizer Name |
| Sanctioned by: | UAE Table Tennis and Badminton Association. |
| Tournament Dates:  (There could be changes in date/ time slots based on the final number of entries, at the discretion of the Tournament Referee and as per UAE Badminton recommendations. We shall notify about any such changes, in advance) | {18th, 19th, 20th, 25th, 26th and 27th} of {month} {year}. (as sanctioned by UAE TTBA)  **Provisional Schedule of Play**  Mention the periods of play, timings, and number of courts (example below) |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | Date | Start Time | End Time | # of Courts | Events | | 18.01.2019 | 19:00 | 22:00 | 4 | MS A, MD A, XD A | | 19:01.2019 | 09:00 | 22:00 | 4 | MD B, XD B, WD B | | 20.01.2019 | 09:00 | 20:00 | 4 | WS A, WD A etc. | |  |  |  |  | Press “TAB” for more | |
| Tournament Venue: | Address:  Location map: Provide a Google Map link: |
| Prize Money: | {AED 45,000} Distributed across all events. Insert actual amount |
| Events: | The tournament will have the following Events  (Given below are examples of official events under UAE Badminton. Organizer can select events based on feasibility and player expectations)   |  |  |  | | --- | --- | --- | | MS – Men’s Singles | MD A – Men’s Doubles Level A | MD B – Men’s Doubles Level B | | XD – Mixed Doubles | WS – Women’s Singles | WD – Women’s Doubles | | MD 40 – Men’s Doubles (above 40) | MD 45 – Men’s Doubles (above 45) | XD 40 – Mixed Doubles (above 40) | | XD 45 – Mixed Doubles (above 45) | MD 50 – Men’s Doubles (above 50) | Press “TAB” for more |   Disclaimer: - The Organizer reserves the right to cancel any of the above event(s) without an adequate number of entries (minimum eight entries preferred). The organizer shall refund any Entry fees (if collected) for the canceled event(s) from the registration desk during tournament days. |
| Age Classification Reference (for 2019)  (BWF format, calendar year considered) | |  |  | | --- | --- | | Above 35 – born in 1983 or earlier | Above 40 – born in 1978 or earlier | | Above 45 – born in 1973 or earlier | Above 50 – born in 1968 or earlier | | Above 55 – born in 1963 or earlier | Above 60 – born in 1958 or earlier |   Exception: In the case of Mixed Doubles above 40 & 45 (XD 40 & XD 45), the female player must be aged above 18 years (born in the year 2001 or earlier). |
| Eligibility: | This tournament is restricted to UAE Residence Visa holders. Valid Emirates ID or Passport copy with visa page is mandatory for the entry.  UAE residence visa must be valid throughout the duration of the tournament. Please keep the Emirates ID or Passport copy with Visa page for verification. (Mandatory for Ranking Tournaments sanctioned by UAE TTBA) |
| Maximum Entries: | A Player cannot participate in more than \_\_\_\_\_\_ (preferably three) events in the tournament.  Do you have any other entry restrictions? If so, mention below.   * Say, only one Doubles and two Singles. * Are you limiting the number of entries per event? – Say first 32 entries or something like that? |
| Entries closing date: | {6th January 2019 – 11:59 pm}.  (~12-14 days before the tournament start) |
| Entry fees: | Entry fees if any? (Example below)  Singles events: {AED 50} per entry, Doubles Events: {AED 100} per team. Payable via: -   1. Registration desk at the tournament venue. 2. It is possible to do Online Payment from the online entry link below. \*   \* Online Payment of Reg. fees via PayPal account (needs a PayPal Business/ premium account). Euro 27 fees per tournament and the entry fee can be set as 14.5 USD for AED 50 and 29USD for 100 AED including PayPal Charges. Refunds must be done by the organizer’s PayPal account to the player directly. |
| Online Entry: | **Online Entry Link:** Once the tournament is set up online, insert the link here  Instruction to the players availing online entry: -  Member ID under “Sport Details” of a player’s Tournament Profile must be the valid Emirates ID (format 784-2009-1234567-8). The EID must be presented to the Registration Desk on the tournament day for validation.  Note: The option to select “Unavailable date/ time” while doing the online entry, would be useful for players from other Emirates. However, this is optional. |
| Rules and Regulations: | The Championship will follow the Laws of Badminton strictly. The BWF General Competition Regulations (GCR) shall apply to the Championship to the extent of national tournament requirements, except for clothing and advertising.  **The UAE Badminton Regulations** & **BWF Codes of Conduct** *(CoC, available for download from the below link)* are applicable for this tournament.   |  |  |  | | --- | --- | --- | | [**CoC – Players**](https://system.bwfbadminton.com/documents/folder_1_81/Statutes/CHAPTER-2---ETHICS/Section%202.2.4%20-%20Players%20Code%20of%20Conduct%20-%2001062017A.pdf) | [**CoC- Coaches & Educators**](https://system.bwfbadminton.com/documents/folder_1_81/Statutes/CHAPTER-2---ETHICS/Section%202.2.6%20-%20Coaches%20and%20Educators%20Code%20of%20Conduct%20-%2001062017A.pdf) | [**CoC – Technical Officials**](https://system.bwfbadminton.com/documents/folder_1_81/Statutes/CHAPTER-2---ETHICS/Section%202.2.5%20-%20Technical%20Officials%20Code%20of%20Conduct.pdf) |   In the event of any dispute, the decision of the Tournament Referee will be final. |
| Scoring System: (organizers can choose, based on availability of timeslots)  (The Tournament Referee shall make a final decision on such matters, if any change is necessary, based on the number of entries). | **Option 1: 3x11 (15)**  The tournament will adopt rally point system of best of three games of 11 points. At 10-all, the player/ pair wins the game when a two-point lead is achieved, or first to 15 when the score reaches 14-all.  Change of ends: At the end of the first game, at the end of the second game if there is to be a third game; and in the third game when a side first scores 6 points.  Intervals:Not exceeding 60 seconds, only in the third game, when the leading score reached 6 points and not exceeding 60 seconds between the first and second games, second and third games shall be allowed in the matches.  **Option 2: 3x15 (21)**  A match shall consist of the best of three games. A game shall be won by the side which first scores 15 points. If the score becomes 14-all, the side which gains a two-point lead first, shall win that game. If the score becomes 20-all, the side scoring the 21st point shall win that game.  Change of ends: at the end of the first game; at the end of the second game, if there is to a third game; and in the third game when a side first scores 8 points.  Intervals: Not exceeding 60 seconds, only in the third game, when the leading score reaches 8 points and not exceeding 60 seconds between the first and second games, second and third games shall be allowed in the matches.  **Option 3: 3x21 BWF standard rally point system**  **Option 4: Option 1 or 2 for initial rounds and Option 3 for SF and Finals** |
| Withdrawals:  UAE TTBA  BWF Statute  (GCR 14.1.4) | Last Date for withdrawal of entry: {7th January 2019}  (Date is given as an example only, ~ a day after the entry deadline)  Any player withdrawing from either the qualifying or main draw after the publication of the draw without evidence or proof of “bona fide” injury, illness, bereavement or other emergency is subject to disciplinary action from the UAE TTBA. He/ She must complete the related formalities and obtain a clearance before applying for entry into the next sanctioned tournament.  For the purpose of these regulations, retiring from a match in a Tournament, except the BWF World Seniors Championships, shall not be considered to be a withdrawal, however, should a Player be entered in more than one Event, by retiring or withdrawing from that one Event, the Player must be withdrawn from all other Events in which the Player is entered. |
| Draw: | {11th January 2019}  (~ Seven days before the tournament start) |
| Shuttles: | We shall use {YONEX AS 50} feather shuttles throughout the tournament.  We recommend using one make/model of shuttles throughout the tournament. |
| Date & time of finals | {27th January 2019 4.00 PM} (insert actual Dates/ Time) |
| Tournament Committee: | Insert names, Mobile numbers, email addresses, etc. |
| Competition Manager | Person in charge of conducting matches (Insert name, Mobile number, email address, etc). |
| Tournament Referee | Insert name, Mobile numbers, email address, etc.  UAE TTBA shall assign Tournament Referee for all major events. |
| Deputy Referee | Insert name, Mobile number, email address etc. |
| Technical Officials Briefing | Insert Date, Time and Venue. |
| Other Matters | |
| Presentation Ceremony | Dates/ Time etc.  The presentation ceremony will be immediately after the Finals {starting at 4 pm} on {Saturday 27th January 2019}. Both the winner and runner-up players/ team are required to take part in these ceremonies.  Do you have any specific information to be shared about the presentation ceremony? E.g., We shall present Cash awards and Medals to all winners and runners-up. During the presentation ceremonies, players may wear tracksuits, but no other form of advertising is permitted. |
| General information | |
| Other Contacts | Insert name, Mobile numbers, email addresses if necessary. |
| Indemnity & Insurance clauses if any. | The organizer will not be responsible for any illness, an injury sustained, at any time, by any player from his / her participation in the Championship. Any costs incurred for diagnosis, consultancy, medical treatment (including any form of surgical procedure) or hospitalization shall be borne by the player concerned. |
| Special Note: | All events will run on a strict timetable. Competitors must be ready to play  Thirty minutes before the scheduled match time. If players are not ready to play at the scheduled time, they will be disqualified. Any changes to the schedule of play will be announced by the Referee. |
| Catering and other facilities (optionsl) | Catering: Mention Catering facilities if available  Changing Rooms: Mention Changing rooms and other facilities/ amenities as appropriate.  Stringing: Mention if stringing facilities are available at the venue.  Accommodation: Mention any accommodation facility in close vicinity to the venue |

Note:

* Text highlighted in yellow are instructions or examples to organizers and shall be removed once the Prospectus draft is approved.
* The text within brackets {} denote tentative values and must be replaced with the actual dates/times/numbers as applicable