

**ST. MARK'S, MONTESANO
BISHOP'S COMMITTEE MINUTES
November 29, 2017**

Present: Jim Campbell, Kevin Varness, Mary Stubb, Gretchen Gunderson, Bonnie Campbell, and Connie Robertson.

Opening Prayer: Jim

The **Bishop's Committee Minutes for the October** meeting was approved.

The **Treasurer's Report:** Jim presented the **Summary of St. Mark's Finances – 11/27/2017, St. Mark's Finance Report 2017, and the 2017 Operating Bills and Outreach Summary.** Jim reviewed St. Mark's Finances Summary. Net Operating Year to Date shows a large positive balance of \$4,123.17, but it includes \$5,000 left from the Sagen gift. So, actually the year to date operating expenses vs revenues is a bit behind if those funds are removed. Jim projected that for the year end that the operating checking account will be about where it started 2017 (about \$3,400) if we just spend the normal expenses to go and receive the projected revenues. There was significant discussion about year-end outreach--both from operating funds and the Sagen gift. **Kevin moved the following: from operating funds give \$650 to the Montesano Food Bowl and \$100 to the American Friends of the Episcopal Church in Jerusalem, and from the Sagen gift give \$250 each to Coastal Harvest and Revival of Grays Harbor and \$100 to St James Family Center in Cathlamet. The motion was unanimously seconded and carried.** We have done a lot of outreach items as part of closing St. John's operating account and also St. Mark's Outreach year to date—with the latest motion, about \$19,000 in total! All bills are paid current.

Jim explained that he has started drafting a balanced 2018 budget that will be around \$23,000, based on current and expected pledges and other revenues, and it will be available for BC approval at the January 2018 meeting.

St. Mark's, Montesano Funds Summary—Total is \$77,010.15 (last--\$76,192.88)

- Operating Fund (General)--\$8,898.03 (last--\$5,386.69)
 - General/Designated Checking Account--\$8,393.98 (last--\$4,882.65)
 - General/Designated Savings Account--\$504.05 (last--\$504.04)
- Diocesan Investment Fund (St Mark Legacy)--\$26,793.66 (last--\$29,967.56)
 - Memorial Fund (part of DIF)--\$688.76 (last--\$677.90)
- Diocesan Investment Fund (St John Legacy)--\$40,517.08 (last--\$39,877.97)
- Clergy Discretionary Fund/Checking Account--\$801.38 (last--\$960.66)

BUSINESS ITEMS

- **Diocesan Convention, October 27-28**--was a very enjoyable event, with Bonnie, Jim, Gretchen, and Connie who attended from St. Mark's having a great time.
- **All Saints Sunday, October 29**—went very well, with a lot of remembrances of loved ones with candles and pictures.
- **Halloween, October 31**—we gave over 1500 pieces of candy to the local kids to come by our decorated yard to the parish hall door, as part of the big neighborhood celebration. So much fun!
- **Christmas Eve**—service will be at 5pm, with refreshments after. Decorating for Christmas will happen in stages from early December (before the Celebration of Lights Parade on Dec 9) right up to Christmas Eve—both in the parish hall and the church.

- **Facility Projects** – Kevin will be getting bids on replacing the 17 yr old St. Mark’s water heater, and moving it into the utility room during the next few weeks.
- **Priest Report** – Bonnie reported that she is doing a lot of jail visits for Chaplains, and Gretchen reminded us of the Winter Chorale Event in Raymond at 7pm on Dec 3.
- **Planning for the next year of Bishop’s Committee**—Jim reminded everyone to think about the group to be the 2018 Committee, who will do what, and one thing needed is a new Clerk (with Martha Krug moving away).
- **2017 Calendars**—will be here this Sunday to hand out.
- **Advent brochures**—will be available by Sunday for reading during this season leading to Christmas.

The next Bishop’s Committee meeting will be January 17, 2018.

Respectfully submitted,
Jim Campbell, Bishop’s Committee “Acting” Secretary